I. **ROLL CALL**

Commissioner Giraudo called the meeting to order at 4:33 pm.

**Present:** Suzanne Giraudo, Ingrid Mezquita, Sylvia Deporto, Linda Asato, Katy Tang, Mary Hansell, Zea Malawa, and Maria Su

Lynn Merz, arrives at 4:35 PM

**Absent:** E’Leva Gibson

II. **GENERAL PUBLIC COMMENT**

There was no general public comment. Staff

III. **Presentation: Update on the implementation of the Quality Rating and Improvement System (QRIS) in San Francisco**

Staff presented the First 5 San Francisco Strategies Plan and Vision for Birth to Five. The following were presented:

- First 5 San Francisco is the Regional Hub fiscal lead for eight Bay Area counties, which includes overseeing the development of the training and technical assistance system.
- Commission members requested to provide copies of the presentation slides.

There was no public comment.

IV. **Discussion and Possible Action to Approve a grant of up to $1,280,000 to the WestEd Center for Child and Family Studies for the provision of Quality Rating and Improvement System (QRIS) training and technical assistance**

Staff presented the WestEd Center for Children and Families Studies for Quality Improvement system for citywide technical assistance supports to early care and education providers.

- Providers participating in the Early Learning Scholarship and Preschool for All initiative will have access to training and supports.
- This grant funds up to $1.2 million annually and through June 2020.
- Grant will proved multiannual training and technical assistance services for the QRIS system.

**Commission Highlights:**

- Commission inquired where the data is held and how the data is being tracked.
There was no further discussion and a motion to approve the grant up to $1,280,000 to WestEd center for Child and Families studies was made by Commissioner Hansell and seconded by Commissioner Malawa.

The motion carried unanimously and was approved at 5:15 pm.

There was no public comment.

V. Presentation: Update on early identification/intervention efforts and overview of upcoming community planning process.

Staff presented the Early Identification/Intervention efforts and overview of upcoming community planning process.
- Staff presented the four steps to systems change community planning process.
- Staff provided an overview of where we are today and next steps to reach goal of establishing a universal system for early identification.

Commission Highlight:
- Staff is collecting the data and tracking the citywide screenings.
- Planning steps are based on the incoming data that is being tracked.
- Staff provided timeline for planning.

VI. Approval of the Consent Calendar

a. Discussion and possible action to approve the January 11, 2017 meeting minutes.

There was no further discussion and a motion to approve the May 3, 2017 meeting minutes was made by Commissioner Tang and seconded by Commissioner Melawa.

The motion carried unanimously and was approved at 5:04 pm.

There was no public comment.

VII. Committee Reports

a. Program Committee report

There was no program committee report

b. Fiscal Committee Report

- Agenda Item IV. $1, 280,000 to WestEd Center for Child and Family Studies for the provision of Quality Rating and Improvement System (QRIS) training and technical assistance was presented and discussed.
- Department of Children, Youth and Their Families is allocating an additional to fund the $300,000 gap for the Family Resource Center initiative.

There was no public comment.

VIII. Commission Updates

- There was no Commission updates.
IX. Executive Director Update
   - There was not Executive Director Report

X. Chairwoman’s Report

   There was no Chairwoman’s report

XI. ADJOURNMENT

   Meeting was adjourned at 5:55 pm.