



**SPECIAL MEETING AGENDA
SAN FRANCISCO CHILDREN AND FAMILIES COMMISSION**

DATE: Wednesday, July 19, 2017
TIME: 2:30 pm – 4:30 pm
PLACE: 1390 Market Street, Ste. 318

- I. Roll Call *
- II. General Public Comment
- III. Discussion and possible action to approve the revised bylaws of the San Francisco Children and Families First Commission (Action item) [Commissioners provided with the following: revised bylaws]
- IV. Discussion and possible action to increase the Family Resource Center approved budget from \$12,672,048 to \$13,876,248 (Action item) [Commissioners provided with the following: coversheet]
- V. Discussion and possible action to approve recommended Family Resource Center Initiative grants for the period starting July 1, 2017 – June 30, 2020 extendable for up to two years (Action item) [Commissioners provided with the following: coversheet, grant summary and activities guide]

Part a) An amount for family resource center initiative activities to the listed agencies up to the total amount listed for the agency

Agency	Grant Type	2017-18	3-Year Up to Total
Gum Moon Residence Hall	Chinatown	\$280,500	\$841,500
Wu Yee Children's Services	Chinatown	\$309,000	\$927,000
APA Family Support Services	Chinatown	\$550,000	\$1,650,000
Gum Moon Residence Hall	Richmond	\$278,088	\$834,263
South of Market Child Care	South of Market	\$412,284	\$1,302,284
Glide	Tenderloin	\$344,100	\$1,074,100
Good Samaritan FRC	Mission	\$441,593	\$1,324,778
Instituto Familiar de la Raza	Mission	\$784,143	\$2,352,430
Urban Services YMCA	Potrero Hill	\$550,000	\$1,650,000
Urban Services YMCA	Western Addition	\$550,000	\$1,650,000
Urban Services YMCA	OMI	\$713,763	\$2,141,289
Portola Family Connections	Excelsior	\$470,000	\$1,410,000
Portola Family Connections	Portola	\$550,000	\$1,650,000
APA Family Support Services	Visitacion Valley	\$776,661	\$2,446,661

Bayview YMCA	Bayview Hunter's Point	\$821,825	\$2,571,825
Edgewood Center	Bayview Hunter's Point	\$503,967	\$1,653,967
Neighborhood Subtotal		\$8,335,923	\$25,480,097
Our Family Coalition	LGBTQ	\$325,000	\$975,000
APA Family Support Services	Linguistically Isolated	\$593,983	\$1,781,950
Instituto Familiar de la Raza	Linguistically Isolated	\$504,576	\$1,513,729
Compass Community Services	Homeless/Underhoused	\$330,885	\$999,205
Homeless Prenatal Program	Homeless/Underhoused	\$475,516	\$1,575,516
Felton Institute	Teen Parents	\$333,207	\$999,621
Support for Families of Children with Disabilities	Children w/ Special Needs	\$440,448	\$1,321,344
Special Population Subtotal		\$3,003,615	\$9,166,365
	Grand Total:	\$11,339,538	\$34,646,462

Part b) An amount for pass through projects funded by other departments to the listed agencies for the described activities

Agency / Grant Impacted	Amount per year / Total for 3 Years
APA Family Support Services – English Learners Population – Stressline	Up to \$82,853 for total of \$248,559
APA Family Support Services – Chinatown - Safecare	Up to \$47,987 for total of \$143,961
APA Family Support Services – Visitacion Valley FRC – Education Liaison	Up to \$70,604 for total of \$211,812
Bayview YMCA – Education Liaison	Up to \$70,604 for total of \$211,812

Part c) An amount up to \$150,000 per year or \$450,000 for three years to support Parent Action and early literacy activities to be awarded among the listed agencies pending future application processes

Part d) An amount for a 3% contingency each year or \$404,200 for fy17/18, \$416,326 for fy18/19 and \$428,816 for fy19/20 for family resource center agencies for costs not anticipated at the beginning of fiscal year, usually cost of doing business.

- VI. A grant to San Francisco Child Abuse Prevention Center for family resource center services for families seeking Sunset neighborhood services up to \$335,784 for fy17-18 and up to \$1,007,352 through fy19-20 renewable for two additional years and eligibility for parent action, early literacy and contingency funds if funds are available and application requirements are met.
- VII. A grant to San Francisco Child Abuse Prevention Center for family resource center services for families exposed to violence up to \$710,755 for fy17-18 and up to \$2,132,264 through fy19-20 renewable for two additional years and eligibility for parent action, early literacy and contingency funds if funds are available and application requirements are met.
- VIII. Discussion and Possible Action to Approve a grant of up to \$1,244,169 to the WestEd Center for Child and Family Studies for the provision of Quality Rating and Improvement System (QRIS) assessment

and training services to early care and education providers in San Francisco and anchoring and capacity building activities for the Bay Area QRIS Region. The grant is renewable annually through June 30, 2020, pending availability of funding and grantee performance.

IX. Approval of the Consent Calendar.

The Fiscal Committee of the Commission considers the Consent Calendar items on this agenda at its regular meeting on the third Wednesday of each month. The Fiscal Committee Consent Calendar consists of two sections. The first section is for items that will be considered for approval. There will be no separate discussion of these items unless a member of the Fiscal Committee so requests. The second section consists of items that will be for discussion and approval.

Consent Calendar items that have been recommended for approval by the Fiscal Committee will be acted upon by a single roll call vote of the Commission. There will be no separate discussion of these items unless a member of the Commission so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- a) Discussion and possible action to approve the June 7, 2017 meeting minutes.
- b) Discussion and possible action to approve a contract of up to \$225,000 with VIVA Strategy + Communications for communications and website support for the period July 1, 2017 through June 30, 2020
- c) Discussion and possible action to approve an extension grant of up to \$447,000 to Support for Families of Children with Disabilities for continuation of Inclusion Access and Help Me Grow services, for a period of one year from July 1, 2017 through June 30, 2018
- d) Discussion and Possible Action to Approve a grant of up to \$257,517 to Support for Families of Children with Disabilities for the provision of the Quality Rating and Improvement System (QRIS) training and technical assistance services for early educators participating in the Early Learning Scholarship and Preschool for All initiative. This grant is funded for up to \$257,517 in FY2017-18 and renewable annually through June 30, 2020, pending availability of funding and grantee performance.
- e) Discussion and Possible Action to Approve a grant of up to \$667,274 to Support for Families of Children with Disabilities for the provision of coaching and technical assistance services for early educators participating in the Early Learning Scholarship and Preschool for All initiative. This one-time grant is funded for up to \$667,274 in FY2017-18.

X. Committee Reports

- a. Program Committee Report
- b. Fiscal Committee Report

XI. Commissioner Updates

XII. Executive Director's Report

XIII. Chairwoman's Report

XIV. Adjourn

For questions about the meeting please contact Kahala Drain. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact: Sunshine Ordinance Task Force Administrator

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

415-554-7724 (Office); 415-554-7854 (Fax)

E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org. Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Clerk Kahala Drain at 510-934-4849, or kahala@first5sf.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

DISABILITY ACCESS

First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary [Kahala Drain] (415) 934-4849, or kahala@first5sf.org Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.

如對會議有任何疑問，請致電Kahala Drain 查詢。當會議進行時，嚴禁使用手機及任何發聲電子裝置。會議主席可以命令任何使用手機或其他發出聲音裝置的人等離開會議場所。

了解你在陽光政策下的權益

政府的職責是為公眾服務，並在具透明度的情況下作出決策。市及縣政府的委員會，市參事會，議會和其他機構的存在是為處理民眾的事務。本政策保證一切政務討論都在民眾面前進行，而市政府的運作也公開讓民眾審查。如果你需要知道你在陽光政策 (San Francisco Administrative Code Chapter 67) 下擁有的權利，或是需要舉報違反本條例的情況，請聯絡：

陽光政策 專責小組行政官

地址：City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

電話號碼:415-554-7724；傳真號碼415- 554-5163

電子郵箱: SOTF@sfgov.org

陽光政策的文件可以通過陽光政策專責小組秘書、三藩市公共圖書館、以及市政府網頁www.sfgov.org等途徑索取。民眾也可以到網頁<http://www.sfbos.org/sunshine>閱覽有關的解釋文件，或根據以上提供的地址和電話向委員會秘書索取。

語言服務

根據語言服務條例(三藩市行政法典第91章), 中文、西班牙語和/或菲律賓語(泰加洛語) 傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求, 請於會議前最少48小時致電Kahala Drain 電郵至 Kahala Drain 向委員會秘書Kahala Drain 提出。逾期提出的請求, 若可能的話, 亦會被考慮接納。

殘障通路

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遊說者法令

依據「三藩市遊說者法令」(SF Campaign & Governmental Conduct Code 2.100) 能影響或欲影響本地立法或行政的人士或團體可能需要註冊, 並報告其遊說行為。如需更多有關遊說者法令的資訊, 請聯絡位於 Van Ness 街25號 220室的三藩市道德委員會, 電話號碼:415- 252-3100, 傳真號碼 415-252-3112, 網址: sfgov.org/ethics。

Para preguntas acerca de la reunión, por favor contactar el Kahala Drain. El timbrado de y el uso de teléfonos celulares, localizadores de personas, y artículos electrónicos que producen sonidos similares, están prohibidos en esta reunión. Por favor tome en cuenta que el Presidente podría ordenar el retiro de la sala de la reunión a cualquier persona(s) responsable del timbrado o el uso de un teléfono celular, localizador de personas, u otros artículos electrónicos que producen sonidos similares.

CONOZCA SUS DERECHOS BAJO LA ORDENANZA SUNSHINE

El deber del Gobierno es servir al público, alcanzando sus decisiones a completa vista del público. Comisiones, juntas, concilios, y otras agencias de la Ciudad y Condado, existen para conducir negocios de la gente. Esta ordenanza asegura que las deliberaciones se lleven a cabo ante la gente y que las operaciones de la ciudad estén abiertas para revisión de la gente. Para obtener información sobre sus derechos bajo la Ordenanza Sunshine (capítulo 67 del Código Administrativo de San Francisco) o para reportar una violación de la ordenanza, por favor póngase en contacto con:

Administrador del Grupo de Trabajo de la Ordenanza Sunshine (Sunshine Ordinance Task Force Administrator)

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

415-554-7724 (Oficina); 415-554-5163 (Fax);

Correo electrónico: SOTF@sfgov.org

Copias de la Ordenanza Sunshine pueden ser obtenidas del Secretario del grupo de Trabajo de la Ordenanza Sunshine, la Biblioteca Pública de San Francisco y en la página web del internet de la ciudad en www.sfgov.org. Copias de documentos explicativos están disponibles al público por Internet en <http://www.sfbos.org/sunshine>; o, pidiéndolas al Secretario de la Comisión en la dirección o número telefónico mencionados arriba.

ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas “Language Access Ordinance” (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión Kahala Drain al Kahala Drain, Kahala@first5sf.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

ACCESO DE DISCAPACITADOS

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ORDENANZA DE CABILDEO

Individuos y entidades que influyen o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de

cabildeo. Para más información acerca de la Ordenanza de Cabildeo, por favor contactar la Comisión de Ética: 25 de la avenida Van Ness , Suite 220, San Francisco, CA 94102, 415-252-3100, FAX 415-252-3112, sitio web: sfgov.org/ethics.

Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag lang sa Kahala Drain . Ang pagtunog at paggamit ng mga cell phone, mga pager at kagamitang may tunog ay ipinagbabawal sa pulong. Paalala po na maaring palabasin ng Tagapangulo ang sinumang may-ari o responsable sa ingay o tunog na mula sa cell-phone, pager o iba pang gamit na lumilikha ng tunog o ingay.

ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE

Tungkulin ng Pamahalaan na paglinkuran ang publiko, maabot ito sa patas at medaling maunawaan na paraan. Ang mga komisyon, board, kapulungan at iba pang mga ahensya ng Lungsod at County ay mananatili upang maglingkod sa pamayanan. Tinitiyak ng ordinansa na ang desisyon o pagpapasya ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napagkaisahan ay bukas sa pagsusuri ng publiko. Para sa impormasyon ukol sa inyong karapatan sa ilalim ng Sunshine Ordinance (Kapitulo 67 sa San Francisco Administrative Code) o para mag report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force .

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Ang mga kopya ng Sunshine Ordinance ay makukuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa www.sfgov.org. Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makukuha online sa <http://www.sfbos.org/sunshine> o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.

PAG-ACCESS SA WIKA

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission Kahala Drain sa Kahala Drain o Kahala Drain sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

ACCESS PARA SA MAY KAPANSANAN

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Ayon sa San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100], ang mga indibidwal o mga entity na nag iimpluensiya o sumusubok na mag impluensiya sa mga lokal na pambatasan o administrative na aksyon ay maaring kailangan mag register o mag report ng aktibidad ng lobbying. Para sa karagdagan na impormasyon tungkol sa Lobbyist Ordinance, mangyaring tumawag sa San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.