SPECIAL MEETING AGENDA
SAN FRANCISCO CHILDREN AND FAMILIES COMMISSION

DATE: Wednesday, July 19, 2017
TIME: 2:30 pm – 4:30 pm
PLACE: 1390 Market Street, Ste. 318

I. Roll Call *

II. General Public Comment

III. Discussion and possible action to approve the revised bylaws of the San Francisco Children and Families First Commission (Action item) [Commissioners provided with the following: revised bylaws]

IV. Discussion and possible action to increase the Family Resource Center approved budget from $12,672,048 to $13,876,248 (Action item) [Commissioners provided with the following: coversheet]

V. Discussion and possible action to approve recommended Family Resource Center Initiative grants for the period starting July 1, 2017 – June 30, 2020 extendable for up to two years (Action item) [Commissioners provided with the following: coversheet, grant summary and activities guide]

Part a) An amount for family resource center initiative activities to the listed agencies up to the total amount listed for the agency

<table>
<thead>
<tr>
<th>Agency</th>
<th>Grant Type</th>
<th>2017-18</th>
<th>3-Year Up to Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gum Moon Residence Hall</td>
<td>Chinatown</td>
<td>$280,500</td>
<td>$841,500</td>
</tr>
<tr>
<td>Wu Yee Children’s Services</td>
<td>Chinatown</td>
<td>$309,000</td>
<td>$927,000</td>
</tr>
<tr>
<td>APA Family Support Services</td>
<td>Chinatown</td>
<td>$550,000</td>
<td>$1,650,000</td>
</tr>
<tr>
<td>Gum Moon Residence Hall</td>
<td>Richmond</td>
<td>$278,088</td>
<td>$834,263</td>
</tr>
<tr>
<td>South of Market Child Care</td>
<td>South of Market</td>
<td>$412,284</td>
<td>$1,302,284</td>
</tr>
<tr>
<td>Glide</td>
<td>Tenderloin</td>
<td>$344,100</td>
<td>$1,074,100</td>
</tr>
<tr>
<td>Good Samaritan FRC</td>
<td>Mission</td>
<td>$441,593</td>
<td>$1,324,778</td>
</tr>
<tr>
<td>Instituto Familiar de la Raza</td>
<td>Mission</td>
<td>$784,143</td>
<td>$2,352,430</td>
</tr>
<tr>
<td>Urban Services YMCA</td>
<td>Potrero Hill</td>
<td>$550,000</td>
<td>$1,650,000</td>
</tr>
<tr>
<td>Urban Services YMCA</td>
<td>Western Addition</td>
<td>$550,000</td>
<td>$1,650,000</td>
</tr>
<tr>
<td>Urban Services YMCA</td>
<td>OMI</td>
<td>$713,763</td>
<td>$2,141,289</td>
</tr>
<tr>
<td>Portola Family Connections</td>
<td>Excelsior</td>
<td>$470,000</td>
<td>$1,410,000</td>
</tr>
<tr>
<td>Portola Family Connections</td>
<td>Portola</td>
<td>$550,000</td>
<td>$1,650,000</td>
</tr>
<tr>
<td>APA Family Support Services</td>
<td>Visitacion Valley</td>
<td>$776,661</td>
<td>$2,446,661</td>
</tr>
</tbody>
</table>
### First 5 San Francisco Commission Agenda

<table>
<thead>
<tr>
<th>Agency / Grant Impacted</th>
<th>Amount per year / Total for 3 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>APA Family Support Services – English Learners Population – Stressline</td>
<td>Up to $82,853 for total of $248,559</td>
</tr>
<tr>
<td>APA Family Support Services – Chinatown – Safecare</td>
<td>Up to $47,987 for total of $143,961</td>
</tr>
<tr>
<td>APA Family Support Services – Visitacion Valley FRC – Education Liaison</td>
<td>Up to $70,604 for total of $211,812</td>
</tr>
<tr>
<td>Bayview YMCA – Education Liaison</td>
<td>Up to $70,604 for total of $211,812</td>
</tr>
</tbody>
</table>

**Part b)** An amount for pass through projects funded by other departments to the listed agencies for the described activities.

**Part c)** An amount up to $150,000 per year or $450,000 for three years to support Parent Action and early literacy activities to be awarded among the listed agencies pending future application processes.

**Part d)** An amount for a 3% contingency each year or $404,200 for fy17/18, $416,326 for fy18/19 and $428,816 for fy19/20 for family resource center agencies for costs not anticipated at the beginning of fiscal year, usually cost of doing business.

**VI.** A grant to San Francisco Child Abuse Prevention Center for family resource center services for families seeking Sunset neighborhood services up to $335,784 for fy17-18 and up to $1,007,352 through fy19-20 renewable for two additional years and eligibility for parent action, early literacy and contingency funds if funds are available and application requirements are met.

**VII.** A grant to San Francisco Child Abuse Prevention Center for family resource center services for families exposed to violence up to $710,755 for fy17-18 and up to $2,132,264 through fy19-20 renewable for two additional years and eligibility for parent action, early literacy and contingency funds if funds are available and application requirements are met.

**VIII.** Discussion and Possible Action to Approve a grant of up to $1,244,169 to the WestEd Center for Child and Family Studies for the provision of Quality Rating and Improvement System (QRIS) assessment.
and training services to early care and education providers in San Francisco and anchoring and capacity building activities for the Bay Area QRIS Region. The grant is renewable annually through June 30, 2020, pending availability of funding and grantee performance.

IX. Approval of the Consent Calendar.

The Fiscal Committee of the Commission considers the Consent Calendar items on this agenda at its regular meeting on the third Wednesday of each month. The Fiscal Committee Consent Calendar consists of two sections. The first section is for items that will be considered for approval. There will be no separate discussion of these items unless a member of the Fiscal Committee so requests. The second section consists of items that will be for discussion and approval.

Consent Calendar items that have been recommended for approval by the Fiscal Committee will be acted upon by a single roll call vote of the Commission. There will be no separate discussion of these items unless a member of the Commission so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

a) Discussion and possible action to approve the June 7, 2017 meeting minutes.
b) Discussion and possible action to approve a contract of up to $225,000 with VIVA Strategy + Communications for communications and website support for the period July 1, 2017 through June 30, 2020
c) Discussion and possible action to approve an extension grant of up to $447,000 to Support for Families of Children with Disabilities for continuation of Inclusion Access and Help Me Grow services, for a period of one year from July 1, 2017 through June 30, 2018
d) Discussion and Possible Action to Approve a grant of up to $257,517 to Support for Families of Children with Disabilities for the provision of the Quality Rating and Improvement System (QRIS) training and technical assistance services for early educators participating in the Early Learning Scholarship and Preschool for All initiative. This grant is funded for up to $257,517 in FY2017-18 and renewable annually through June 30, 2020, pending availability of funding and grantee performance.
e) Discussion and Possible Action to Approve a grant of up to $667,274 to Support for Families of Children with Disabilities for the provision of coaching and technical assistance services for early educators participating in the Early Learning Scholarship and Preschool for All initiative. This one-time grant is funded for up to $667,274 in FY2017-18.

X. Committee Reports

a. Program Committee Report
b. Fiscal Committee Report

XI. Commissioner Updates

XII. Executive Director's Report

XIII. Chairwoman’s Report

XIV. Adjourn
For questions about the meeting please contact Kahala Drain. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact: Sunshine Ordinance Task Force Administrator

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City’s website at www.sfgov.org. Copies of explanatory documents are available to the public online at http://www.sfbos.org/sunshine or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested; after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Clerk Kahala Drain at 510-934-4849, or kahala@first5sf.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

DISABILITY ACCESS

First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary [Kahala Drain] (415) 934-4849, or kahala@first5sf.org Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.

如對會議有任何疑問, 請致電 Kahala Drain 查詢。當會議進行時, 嚴禁使用手機能及任何發聲電子裝置。會議主席可以命令任何使用手機能或其他發出聲音裝置的人等離開會議場所。

了解你在陽光政策下的權益

政府的職責是為公眾服務，並在具透明度的情況下作出決策。市及縣政府的委員會，市參事會，議會和其他機構的存在是為處理民衆的事務。本政策保證一切政務討論都在民眾面前進行，而市政府的運作也公開讓民衆審查。如果你需要知道你在陽光政策 (San Francisco Administrative Code Chapter 67) 下擁有的權利，或是需要舉報違反本條例的情況，請聯絡：

陽光政策 專責小組行政官

地址: City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
電話號碼: 415-554-7724 ; 傳真號碼: 415-554-5163
電子郵箱: SOTF@sfgov.org

陽光政策的文件可以通過陽光政策專責小組秘書、三藩市公共圖書館、以及市政府網頁www.sfgov.org等途徑索取。民衆也可以到網頁http://www.sfbos.org/sunshine瀏覽有關的解釋文件，或根據以上提供的地址和電話向委員會秘書索取。

語言服務
First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary Kahala Drain (415) 934-4849, or kahala@first5sf.org Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

Para preguntas acerca de la reunión, por favor contactar el Kahala Drain. El timbrado de y el uso de teléfonos celulares, localizadores de personas, y artículos electrónicos que producen sonidos similares, están prohibidos en esta reunión. Por favor tome en cuenta que el Presidente podría ordenar el retiro de la sala de la reunión a cualquier persona(s) responsable del timbrado o el uso de un teléfono celular, localizador de personas, u otros artículos electrónicos que producen sonidos similares.

CONOZCA SUS DERECHOS BAJO LA ORDENANZA SUNSHINE

El deber del Gobierno es servir al público, alcanzando sus decisiones a completa vista del público. Comisiones, juntas, concilios, y otras agencias de la Ciudad y Condado, existen para conducir negocios de la gente. Esta ordenanza asegura que las deliberaciones se lleven a cabo ante la gente y que las operaciones de la ciudad estén abiertas para revisión de la gente. Para obtener información sobre sus derechos bajo la Ordenanza Sunshine (capítulo 67 del Código Administrativo de San Francisco) o para reportar una violación de la ordenanza, por favor póngase en contacto con:

Administrador del Grupo de Trabajo de la Ordenanza Sunshine (Sunshine Ordinance Task Force Administrator)

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Oficina); 415-554-5163 (Fax);
Correo electrónico: SOTF@sfgov.org


ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión Kahala Drain al Kahala Drain, Kahala@first5sf.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

ACCESO DE DISCAPACITADOS

First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary Kahala Drain (415) 934-4849, or Kahala Drain Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

ORDENANZA DE CABILDEO

Individuos y entidades que influencian o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de
First 5 San Francisco Commission Agenda


Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag lang sa Kahala Drain. Ang pagtunog at paggamit ng mga cell phone, mga pager at kagamitang may tunog ay iniiyagbabawal sa pulong. Paalala po na maaring pagpapahayag o pagpapagamit ng mga cell phone, mga pager at kagamitang may tunog na mula sa cell phone, pater o iba pang gamit na lumilikha ng tunog o ingay.

ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE

Tungkulin ng Pamahalaan na paglinkuran ang publiko, maabot ito sa patas at medaling maunawaan na paraan. Ang mga komisyon, board, kapulungan at iba pang mga ahensa ng Lungsod at County ay mananatili upang maglingkod sa pamamayanan. Tinitiyak ng ordinansa na ang mga desisyong o pagpapasya ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napagkaisahan ay bukas sa pagsusuri ng publiko. Para sa impormasyon, makakapag-aran y sa inyong karapatan sa ilalim ng Sunshine Ordinance (Kapitulo 67 sa San Francisco Administrative Code) o para mag report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force.

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Opisina); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Ang mga kopya ng Sunshine Ordinance ay makukuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa www.sfgov.org. Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makukuha online sa http://www.sfbos.org/sunshine o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.

PAG-ACCESS SA WIKA


ACCESS PARA SA MAY KAPANSANAN

First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary Kahala Drain (415) 934-4849, or kahala@first5sf.org Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

LOBBYIST ORDINANCE

Ayon sa San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2,100], ang mga indibidwal o mga entity na nag impluensiya o sumusubok na mag impluensiya sa mga lokal na pambatasan o administratibe na aksyon ay maaring kailangan ng mag register o mag report ng aktibidad ng lobbying. Para sa karagdagan na impormasyon tungkol sa Lobbyist Ordinance, mangyaring tumawag sa San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.