

**I. ROLL CALL**

Commissioner Giraudo called the meeting to order at 4:33 pm.

**Present:** Suzanne Giraudo, Ingrid Mezquita, E'Leva Gibson, Linda Asato, Katy Tang, Mary Hansell, Zea Malawa, and Maria Su

Sylvia Deporto arrives at 3:00 PM

**Absent:** Lynn Merz

**II. GENERAL PUBLIC COMMENT**

There was no general public comment. Staff

**III. Discussion and possible action to approve the revised bylaws of the San Francisco Children and Families Commission.**

Staff presented amended San Francisco Children and Families Commission bylaws, which presented at the June Program and Fiscal Committee.

- Per the recommendation of the Program and Fiscal Committee staff made requested updates to reflect the current commission and committee status.
- Civic Engagement committee will be removed from the bylaws. An internal policy will be developed and presented to the program committee for input to reflect a community engagement process for commission policies.

There was no further discussion and a motion to approve the revised bylaws of the San Francisco and Families First Commission was made by Commissioner Tang and seconded by Commissioner Melawa.

The motion carried unanimously and was approved at 2:43 pm.

There was no public comment.

**IV. Discussion and possible action to increase the Family Resource Center approval budget from \$12,672,048 to \$13,876,248**

Staff presented the increase to the budget for the Family Resource Centers.

- The increases in the budget reflects the approved San Francisco Board of Supervisors add-backs and cost of doing business.

Commission Highlights:

- Commission inquired about Mayor's Office of Housing and Development source of funds and requested staff to receive confirmation from Mayor's Budget office regarding spending authority.

- Staff removed the Mayor's Office of Housing and Development \$500,000 from the proposed increase FRC budget allocation until confirmation and will present at the September Commission meeting.

There was no further discussion and a motion to approve the increase the Family Resource Center approval budget from \$12,672,048 to \$13,376,248 was made by Commissioner Hansell and seconded by Commissioner Tang.

The motion carried unanimously and was approved at 2:55 pm.

There was no public comment.

**V. Discussion and possible action to approve recommended Family Resource Center Initiative grants for the period starting July 1, 2017 – June 30, 2020 extendable for up to two years.**

Staff introduced Agenda Items V. through VII and presented a presentation on the NOFA process.

Commission Highlight:

- Commission reviewed the Family Resource Center Services Initiative Summary that was presented at June Program Committee meeting.
- Commission requested tracking of engagement and priority populations.

There was no further discussion and a motion to approve agenda items V (part A-D) Family Resource Center Initiative grants for the period starting July 1, 2017 – June 30, 2020 was made by Commissioner Mawala and seconded by Commissioner Tang.

The motion carried unanimously and was approved at 3:20 pm.

There was no public comment.

**VI. A grant to San Francisco Child Abuse Prevention Center for family resource center services in the Sunset neighborhood services for up to \$335,784 for fy17-18; and up to \$1,007,352 through fy19-20 renewable for two additional years.**

Under Government Code 1090 and 1091.3, Commissioner Hansell requested to recuse herself from agenda item VI and VII. A motion to grant Commissioner Hansell permission to be excused was made by Commissioner Giraudo and seconded by Commissioner Asato.

The motion carried unanimously and Commissioner Hansell was permitted to be recused at 3:21 PM.

There was no further discussion and a motion to approve agenda item VI a grant to San Francisco Child Abuse Prevention Center for families seeking Sunset Neighborhood services up to \$333,784 for fy17-18 and up to \$1,007,352 through fy19-20 renewable for

two additional years was made by Commissioner Su and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 3:24 PM.

There was no public comment.

**VII. A grant to San Francisco Child Abuse Prevention Center for family resource center services for families exposed to violence up to \$710,755 for fy17-18 and up to \$2,132,264 through fy19-20 renewable for two additional years.**

There was no further discussion and a motion to approve agenda item VII a grant San Francisco Child Abuse Prevention Center for family resource center services for families exposed to violence up to \$710,755 for fy17-18 and up to \$2,132,264 through fy19-20 renewable for two additional years was made by Commissioner Asato and seconded by Commissioner Su.

The motion carried unanimously and was approved at 3:25 PM.

There was no public comment.

**VIII. Discussion and Possible Action to Approve a grant of up to \$1,244,169 to WestEd Center for Child and Family Studies for the provision of Quality Rating and Improvement System (QRIS) assessment and training services in San Francisco and anchoring and capacity building activities for the Bay Area Regional Hub. The grant is renewable annually through June 30, 2020, pending availability of funding and grantee performance.**

Staff presented the WestEd Center for Child and Family Studies for provision of Quality Rating and Improvement System (QRIS) assessment and training services. .

- Through QRIS implementation, all state licensed early learning settings in county-funded initiatives will have access.
- First 5 in partnership with the Office of Early Care and Education will operate the county's QRIS.
- At a future Commission meeting staff and its partners WestEd will present data and present to the Commission the framework that combines research-based quality elements to support ongoing program improvement.

There was no further discussion and a motion to approve the grant of up to \$1,244,169 to the WestEd Center for Child and Family Studies for the provision of QRIS assessment and training services. . The grant is renewable annually through June 30, 2020, pending availability of funding and grantee performance was made by Commissioner Tang and seconded by Commissioner Su.

The motion carried unanimously and was approved at 3:40 pm.

There was no public comment.

## **IX. Approval of the Consent Calendar**

Consent Calendar items that have been recommended for approval by the Fiscal Committee will be acted upon by a single roll call vote of the Commission. There will be no separate discussion of these items unless a member of the Commission so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- a) Discussion and possible action to approve the June 7, 2017 meeting minutes.
- b) Discussion and possible action to approve a contract of up to \$225,000 with VIVA Strategy + Communications for communications and website support for the period July 1, 2017 through June 30, 2020
- c) Discussion and possible action to approve an extension grant of up to \$447,000 to Support for Families of Children with Disabilities for continuation of Inclusion Access and Help Me Grow services, for a period of one year from July 1, 2017 through June 30, 2018
- d) Discussion and Possible Action to Approve a grant of up to \$257,517 to Support for Families of Children with Disabilities for the provision of the Quality Rating and Improvement System (QRIS) training and technical assistance services for early educators participating in the Early Learning Scholarship and Preschool for All initiative. This grant is funded for up to \$257,517 in FY2017-18 and renewable annually through June 30, 2020, pending availability of funding and grantee performance.
- e) Discussion and Possible Action to Approve a grant of up to \$667,274 to Support for Families of Children with Disabilities for the provision of coaching and technical assistance services for early educators participating in the Early Learning Scholarship and Preschool for All initiative. This one-time grant is funded for up to \$667,274 in FY2017-18.

There was no further discussion and a motion to approve agenda item IX consent calendar was made by Commissioner Asato and seconded by Commissioner Su.

The motion carried unanimously and was approved at 3:41 pm.

There was no public comment.

## **X. Committee Reports**

- a. Program Committee report
  - Agenda Item III the revised bylaws of San Francisco Children and Families First Commission.
- b. Fiscal Committee Report
  - Agenda Item VIII the \$1,244,169 to WestEd Center for Child and Family Studies for the provision of Quality Rating and Improvement System (QRIS) training and technical assistance was presented and discussed.
  - Agenda Item XI consent calendar.

There was no public comment.

## **XI. Commission Updates**

- Supervisor Katy Tang announced the approval of the child care facilities legislation.
- Director Maria Su publicized DCYF's Release 2018-2023 Request for Proposals (RFP) and Request for Qualification. DCYF is issuing the RFP to identify nonprofit organizations.

## **XII. Executive Director Update**

- First 5 SF is sponsoring a five-day Theatre of the Oppressed workshop, in collaboration with Wu Yee services to support as a capacity building effort for early educators working in communities of color.
- Bay Area Regional Hub working with the eight counties to build coaching capacity using an equity framework.
- New city fiscal system called FSAP has launched.

## **XIII. Chairwoman's Report**

There was no Chairwoman's report

## **XIV. ADJOURNMENT**

Meeting was adjourned at 4:20 pm.