

I. Roll Call

Commissioner Merz called the meeting to order at 2:45 pm.

Present: Lynn Merz, Maria Su, Linda Asato and Ingrid Mezquita

II. General Public Comment

There was no general public comment.

III. Discussion and possible action to approve the August 24, 2016 Fiscal Committee meeting minutes

There was no further discussion and a motion to approve the August 24, 2016 Fiscal Committee meeting minutes was made by Commissioner Merz and seconded by Commissioner Asato.

The motion was approved at 2:46 pm.

There was no public comment.

IV. Discussion and possible action to approve a grant augmentation of up to \$100,000 to APA Family Support Services for the period July 1, 2016 to June 30, 2017 making the total grant for July 1, 2012 to June 30, 2017 up to \$3,428,037. Grant augmentation funds mental health services for families in Visitacion Valley and Chinatown using addback funding from the Department of Public Health.

Staff presented a grant augmentation for APA Family Support Services to provide mental health services for families in Visitacion Valley and Chinatown. The money is from addback funds from the Department of Public Health (DPH). The funds will allow APA to test and possibly build its infrastructure to become a MediCal mental health service provider.

The following was discussed:

- Role of First 5 in administering this augmentation.
- Work involved to become a MediCal mental health service provider.
- Payment and audit process of these types of funds.
- The number of clients served.
- Process to become MediCal eligible.

A motion to approve a grant augmentation of up to \$100,000 to APA Family Support Services from July 1, 2016 to June 30, 2017 for mental health services for families in Visitacion Valley and Chinatown was made by Commissioner Su and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 3:00 pm.

This item will be placed on the full Commission's Consent Calendar.

There was no public comment.

V. Discussion and possible action to approve a RFQ to prequalify consultants for future program development, communication, evaluation, data & information management, and strategic planning activities.

Staff presented the RFQ to prequalify consultants for future program development, communication, evaluation, data and information management, and strategic planning activities. This list will be made available through December 31, 2021.

The following was discussed:

- There are additional options to add to the list or not use it at all.
- Commission has approval authority for any contracts generated from this list.
- Clarification of work done by staff versus consultants.
- Current consultant budget.
- Possible future work and projects.
- Clarification of terms in the RFQ.
- Ability to share the list with other departments.

A motion to approve a RFQ to prequalify consultants for future program development, communication, evaluation, data & information management, and strategic planning activities was made by Commissioner Su and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 3:10 pm.

There was no public comment.

VI. Executive Director Update

The following was discussed:

- The completion of the revised administrative policy manual will be delayed until fiscal year 2017-18 due to the implementation of the City's new financial system on July 1, 2017.
- The completion of the 2015-16 audit.
- Review of the highlights from the 2015-16 audit.
- Review of the sustainability plan and programs.
- Joint funded initiatives.
- New tobacco taxes.
- Upcoming RFPs.
- Usage of one-time funds.
- Other funders.
- Baby Boxes and messages.

There was no public comment

VII. ADJOURNMENT

Meeting was adjourned at 3:34 pm.