



San Francisco First 5 Quality Connections Quality Rating and Improvement System (QRIS)

Self-Assessment Checklist (FCC)

FCC Provider Name:	
Site Name and Address:	
Self-Assessment Checklist Completed By:	Date Self-Assessment Checklist Completed:
Phone:	Email:

Instructions

Please complete the information requested for your FCC program. In this **Self-Assessment Checklist** each of the FIVE elements of the QRIS appears on its own page(s) for you to give points to your site on that particular element. Each element 1 to 4 and element 6 is scored on a point range of between 1 to 5 points. The **Self-Assessment Checklist** contains explanations for how each value point is scored, and contains check-boxes for you to indicate how many points you believe your FCC program has achieved and what documents you considered to identify your point values. On the final page, you will calculate the total points by adding up the points under all 5 elements to get your estimated site score. **Please read and follow the instructions under each quality element carefully.**

***Family Child Care Program is not rated on Element 5 and Element 7.** For questions about how to complete the self-assessment checklist, email: zoobi.waqar@first5sf.org or call 415-934-4812.

Element 1: Child Observations

Instructions: Check the documents from the list below that you will have available for review the day of the site visit. Two randomly selected children’s files from your FCC program will be reviewed to verify quality elements.

Check only one →	<input type="checkbox"/> 1 Point	<input type="checkbox"/> 2 Points	<input type="checkbox"/> 3 Points	<input type="checkbox"/> 4 Points	<input type="checkbox"/> 5 Points
QRIS Standards	Not Required	Program uses evidence-based child assessment/ observation tool annually that covers all five domains of development	Program uses valid and reliable child assessment/ observation tool aligned with CA <i>Foundations & Frameworks</i> twice a year	DRDP 2015 (minimum twice a year) and results used to inform curriculum planning	Program uses DRDP 2015 twice a year and uploads into DRDP Tech and results used to inform curriculum planning
Check only one that is applicable to your program	Not Required	<input type="checkbox"/> My site uses an evidenced-based child observation tool for assessments that covers social-emotional, cognitive, language/communication, and physical development	<input type="checkbox"/> My site uses a reliable child observation tool for assessments aligned with California Foundations and Frameworks and use child assessment tool for each child enrolled	<input type="checkbox"/> My site uses the DRDP 2015. Check which apply below: <input type="checkbox"/> Twice a year for all children enrolled. <input type="checkbox"/> Completed DRDP summary of findings <input type="checkbox"/> Evidence of at least 2 of the following <input type="checkbox"/> Written curriculum statements <input type="checkbox"/> Lesson Plans <input type="checkbox"/> Planning Webs	<input type="checkbox"/> My site uses the DRDP 2015 and Check which apply below: <input type="checkbox"/> Twice a year for all the children enrolled <input type="checkbox"/> DRDP results are used for curriculum planning (i.e., plan of action, lesson plans, planning webs, written statements) <input type="checkbox"/> Uploads DRDP data into DRDP Tech



Enter your points for Element 1: _____

Element 2: Developmental and Health Screenings

Instructions: Review the Health policy, and two children files randomly selected to see the use of screening tool and results. Please respond to the questions regarding the program's developmental screening practices on the next page and determine your points.

	<input type="checkbox"/> 1 Point	<input type="checkbox"/> 2 Points	<input type="checkbox"/> 3 Points	<input type="checkbox"/> 4 Points	<input type="checkbox"/> 5 Points
QRIS Standards	Meets Title 22 Regulations	Health Screening Form (Community Care Licensing form LIC 701 "Physician's Report - Child Care Centers or equivalent") used at entry, then: <ol style="list-style-type: none"> 1. Annually <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 2. Conducts vision and hearing screenings annually 	Program works with families to ensure screening of all children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter <p style="text-align: center;">AND</p> Meets Criteria from point level 2	Program works with families to ensure screening of all children using the ASQ at entry and as indicated by results thereafter <p style="text-align: center;">AND</p> Meets Criteria from point level 2	Program works with families to ensure screening of all children using & the ASQ & ASQ-SE, if indicated, at entry, then as indicated by results thereafter <p style="text-align: center;">AND</p> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate. <p style="text-align: center;">AND</p> Meets Criteria from point level 2
Check only one that is applicable to your program		<input type="checkbox"/> My site uses LIC 701 Physicians report <p style="text-align: center;">OR</p> <input type="checkbox"/> Annual vision and hearing screenings or collects Well Checks	<input type="checkbox"/> My site uses Developmental screening tool such as: <ul style="list-style-type: none"> <input type="checkbox"/> ASQ <input type="checkbox"/> Other <p style="text-align: center;">AND</p> <input type="checkbox"/> Meets Criteria from point level 2	My site works with families: <ul style="list-style-type: none"> <input type="checkbox"/> Families are engaged in the screening process. <input type="checkbox"/> Results of the ASQ screenings are shared in a confidential manner. <input type="checkbox"/> Program staff use screening results to refer families to the appropriate agencies <p style="text-align: center;">AND</p> <input type="checkbox"/> Meets criteria from point level 2	<input type="checkbox"/> My site works with families to ensure screenings of all children using the ASQ and ASQ-SE, if indicated, at entry, then as indicated by results thereafter. Check which apply below. <ul style="list-style-type: none"> <input type="checkbox"/> Results of the screening tool is shared with families. <input type="checkbox"/> FCC Provider uses screening results to refer families to the appropriate agencies for further assessment. <input type="checkbox"/> Staff implements intervention strategies incorporating screening results to make appropriate adaptations <p style="text-align: center;">AND</p> Meet Criteria from point level 2

Element 2: Developmental and Health Screenings

Instructions: *Please complete this section if the site conducts developmental screenings.*

1. How does the site engage families in the developmental screenings process at entry?
2. Are developmental screening results shared with parents? Yes No
If yes, please describe how below.
3. When do you share the developmental screening results with families?

Element 3: Minimum Qualifications for Family Child Care Home

Instructions: Please identify which of the following statements best reflects your family childcare program and identify points.

Check only one →	<input type="checkbox"/> 1 Point	<input type="checkbox"/> 2 Points	<input type="checkbox"/> 3 Points	<input type="checkbox"/> 4 Points	<input type="checkbox"/> 5 Points
QRIS Standards	Meets Title 22 Regulations: FCCH FCCH: 15 hours of training on preventive health practices	FCCH FCCH 12 units of ECE/CD OR Associate Teacher Permit	24 units of ECE/CD + 16 units of General Education OR Teacher Permit AND 21 hours professional development (PD) <i>annually</i>	Associate's degree (AA/AS) in ECE/CD in ECE/CD (or closely related field) OR AA/AS in any field plus 24 units of ECE/CD OR Site Supervisor Permit AND 21 hours professional development (PD) <i>annually</i>	Bachelor's degree in ECE/CD (or closely related field) OR BA/BS in any field plus/with 24+ units of ECE/CD (or Master's degree in ECE/CD) OR Program Director Permit AND 21 hours professional development (PD) <i>annually</i>
Documents To Be Reviewed Official transcripts and does not require sealed	<input type="checkbox"/> Your transcripts	<input type="checkbox"/> Your Teacher Permit and or Transcripts	<input type="checkbox"/> Your Transcripts or Permit level <input type="checkbox"/> Certificate of attendance for 21 PD hours	<input type="checkbox"/> Your AA degree <input type="checkbox"/> Transcripts <input type="checkbox"/> Site Supervisor permit <input type="checkbox"/> Certificate of attendance for 21 PD hours	<input type="checkbox"/> Your Master's, BA/BS, AA degree or Permits <input type="checkbox"/> Transcripts <input type="checkbox"/> Program Director Permit <input type="checkbox"/> Certificate of attendance for 21 PD hours

Element 4: Effective Teacher-Child Interactions: CLASS Assessments

Instructions: Check only one box: Existing scores are valid if conducted within the last 24 months and if you have two CLASS assessment scores (Toddlers & preschool), each assessment rated will receive an individual point value based on the tool used and the domain cutoff scores. Average all assessments points and drop the decimal to obtain the final site points on this element.

	☐ 1 Point	☐ 2 Points	☐ 3 Points	☐ 4 Points	☐ 5 Points
QRIS Standards	Not Required	Familiarity with CLASS for appropriate age group as available by one representative from the site	Independent CLASS assessment for all classrooms by reliable observer, to inform the program’s professional development/continuous quality improvement plan	Independent CLASS assessment by reliable observer with minimum CLASS scores: Pre-K ▪ Emotional Support - 5 ▪ Instructional Support –3 ▪ Classroom Organization – 5 Toddler ▪ Emotional & Behavioral Support – 5 ▪ Engaged Support for Learning – 3.5 Infant Responsive Caregiving (RC) – 5.0	Independent assessment with CLASS with minimum CLASS scores: Pre-K ▪ Emotional Support – 5.5 ▪ Instructional Support – 3.5 ▪ Classroom Organization – 5.5 Toddler ▪ Emotional & Behavioral Support – 5.5 ▪ Engaged Support for Learning – 4 Infant Responsive Caregiving (RC) – 5.5

Date of CLASS Assessment: _____

Score:

Enter your points for Element 4: _____

Element 6: Program Environment Rating Scale (FCCERS Assessments)

Instructions: Existing FCCERS scores are valid if one has already been assessed within the last 24 months. Review your composite FCCERS score to determine your points. *You must meet the cut off scores.*

	<input type="checkbox"/> 1 Point	<input type="checkbox"/> 2 Points	<input type="checkbox"/> 3 Points	<input type="checkbox"/> 4 Points	<input type="checkbox"/> 5 Points
Quality Standards	Not Required	Familiarity with FCCERS and every classroom uses the tool as a part of a Quality Improvement Plan (QIP)	Assessment on the whole tool. Results used to inform the program's Quality Improvement Plan (QIP)	Independent FCCERS assessment. All subscales completed and averaged to meet overall score level of 5.0	Independent FCCERS assessment. All subscales completed and averaged to meet overall score level of 5.5

FCCERS Score:

Enter your points for Element 6: _____

Calculate your points in each of the five elements. See below for your Tier level.

Total Point Ranges					
Program Type	Tier 1	Tier 2	Tier 3	Tier 4	Tier 5
FCCH 5 Elements for 25 points	Blocked (No Point Value) – Must Meet All Elements	Point Range 6 to 13	Point Range 14 to 17	Point Range 18 to 21	Point Range 22 and above

Congratulations for completing your self-assessment checklist. It gives you information on what your possible rating will be and identifies areas that you would like to work on. Your success is our success – your participation in the Quality Rating Improvement System is much appreciated. Thank you for your commitment to children and families and for the vital work you do every day.