

I. ROLL CALL

Commissioner Giraudo called the meeting to order at 3:12 pm.

Present: Suzanne Giraudo, Ingrid Mezquita, Linda Asato, Supervisor Sandra Fewer, E'leva Hughes Gibson, and Maria Su

Zea Malawa arrived at 3:29pm and Sylvia Deporto joined via teleconference

Absent: Mary Hansell and Lynn Merz

Meeting will present the remaining agenda items in the following order: II, VII, IX, VIII, V, IV, X, III, XII, XI, XIII, and XIV.

II. GENERAL PUBLIC COMMENT

There was no public comment.

III. Discussion and possible action to approve all rows on the 2018-19 and 2019-20 detailed budget except rows number 26 (DCYF IT Helpdesk Support), 65-66 (Safe & Sound funding) 67 (DPH Parent Training Institute), 79 (DPH Health Screenings), and 81 (DPH Mental Health Consultation)

Staff presented the FY 2018-19 First 5 San Francisco department budget. Commissioners reviewed the department revenue and expenditure budget summary. Discussion ensued on revenue projections and drawdown of Prop 10 reserves.

A motion to approve all rows on the 2018-19 and 2019-20 detailed budget except rows number 26 (DCYF IT Helpdesk Support), 65-66 (Safe & Sound funding) 67 (DPH Parent Training Institute), 79 (DPH Health Screenings), and 81 (DPH Mental Health). Commissioner Fewer moved and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 3:32pm.

There was no public comment.

IV. Discussion and possible action to approve rows number 65-66 (Safe & Sound funding), 67 (DPH Parent Training Institute), 79 (DPH Health Screenings), and 81 (DPH Mental Health Consultation) on the 2018-19 and 2019-20 detail budget

Under Government Code 1090 and 1091.3, Commissioner Malawa requested to recuse herself from agenda items IV. Commissioner Asato moved to grant Commissioner Malawa permission to be excused and seconded by Commissioner Su.

The motion carried unanimously and Commissioner Malawa was permitted to be recused at 3:33pm.

There was no further discussion and a motion to approve rows number 65-66 (Safe & Sound funding), 67 (DPH Parent Training Institute), 79 (DPH Health Screenings), and 81 (DPH Mental Health Consultation) on the 2018-19 and 2019-20 detail budget was made by Commissioner Fewer and seconded by Commissioner Su.

The motion carried unanimously and was approved at 3:34 pm.

There was no public comment.

V. Discussion and possible action to approve row number 26 (DCYF IT Helpdesk Support) on the 2018-19 and 2019-20 detailed budget

Under Government Code 1090 and 1091.3, Commissioner Su requested to recuse herself from Agenda Item V. Commissioner Malawa motioned to grant Commissioner Su permission to be excused and seconded by Commissioner Fewer.

The motion carried unanimously and Commissioner Su was permitted to be recused at 3:34pm.

There was no further discussion and a motion was made by Commissioner Fewer to approve row number 26 (DCYF IT Helpdesk Support) on the 2018-19 and 2019-20 detailed budget and seconded by Commissioner Malawa.

The motion carried unanimously and approved at 3:35 pm.

There was no public comment.

VI. Discussion and possible action to approve Personal Service Contract for up to \$220,000 through June 2021 with CitySpan Technologies. Inc. for Licensing, Maintenance, and Upgrades to our grants Contract Management System (CMS)

CitySpan Technologies hosts the First 5 San Francisco on-line Contract Management Systems (CMS) since 2005. CitySpan serves multiple citywide Family Resources Centers grant management functions and processes. CitySpans Personal Service Contract will provide an enhancement to the user interface, helpdesk support, maintenance, and manage the day-to-day customized module.

There was no further discussion and a motion to approve Personal Service Contract for up to \$220,000 through June 2021 with CitySpan Technologies. Inc. for Licensing, Maintenance, and Upgrades to our grants Contract Management System (CMS) was made by Commissioner Su and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 3:43 pm.

There was no public comment.

VII. Public Hearing on the First 5 California 2016-17 annual report

Staff presented 2016-17 annual report. The following were presented:

- Annually the state requires submission, via web-based reporting system, and adoption of a county-level Annual Report.
- State requests a summary of fiscal year highlights and local evaluation activities.
- 2016-17 First 5 California Annual report is a compilation of data report from all 50 counties in California.
- California Children and Families Act require each county to hold a Public Hearing on the annual report.
- First 5 California 2016-17 annual report is a summary of how First 5 California, audit finds, partnerships, and its findings.
- The report provides an outlines how First 5 California Parents, and early learning Teachers.

There was no further discussion and a motion to Public Hearing on the First 5 California 2016-17 annual report was made by Commissioner Fewer and seconded by Commissioner Malawa.

The motion carried unanimously and was approved at 3:52 pm.

There was no public comment.

VIII. Approval of the Consent Calendar

- A. Discussion and action to approve the February 7, 2018 meeting minutes
- B. Discussion and action to approve the March 1, 2018 meeting minutes

There was no further discussion and a motion to approve the consent calendar was made by Commissioner Fewer and seconded by Commissioner Su.

The motion carried unanimously and was approved at 3:54 pm.

There was no public comment

IX. Review of the First 5 San Francisco 2016-17 strategic plan

The annual 2016-17 strategic plan was presented to the commission by staff. There are no significant changes; plan is current and on course. By statute, the Commission must review the annual plan even if there are no changes.

The commission and staff discussed whether other public revenue is being explored to fully implement the strategic plan goals. Discussion ensued for exploring San Francisco's local sales tax on Cannabis as a potential revenue measure.

X. Commission Updates

Our Children and Our Families approved the five (5) year plan. DCYF will house and oversee the OCOF staff and Director. DCYF is in process of seeking a new OCOF director.

XI. Presentation by Department of Public Health on Promoting housing security and healthy homes for families served by Public Health

Presentation postponement until July Full Commission meeting.

XII. Executive Director's Report

Early Child Mental Health RFQ has been released with proposed consultation services revised to improve site matching and reflect needs of sites for mental health consultation.

XIII. Chairwoman's Report

There was no Chairwoman's report

XIV. Adjournment

Meeting adjourned at 4:36 pm.