

I. Roll Call

Staff called the meeting to order at 2:44 pm.

Present: Linda Asato, Sylvia Deporto, Zea Malawa, and Ingrid Mezquita
Lynn Merz arrived at 2:48 pm

Absent: Suzanne Giraud, Mary Hansell, E'Leva Hughes Gibson, and Maria Su

II. General Public Comment

There was no general public comment.

III. General update of the Fiscal Committee timeline for the remainder of 2017-18.

Staff provided the following updates:

- The presentation of the 2018-19 and 2019-20 Commission budget will be delayed a month due to issues that occurred during the department budget submission.
- First 5 San Francisco will be participating in the Controller's financial data validation project between the old and new systems.

There was no public comment.

IV. Discussion and possible action to approve a personal service contract in the amount of \$354,300 to Applied Survey Research for the period of March 2018 to March 2023 to implement the Family Resource Center annual evaluation.

Staff presented a personal service contract for Applied Survey Research (ASR). This contract will cover the evaluation portion of the current Family Resource Center (FRC) Initiative funding cycle. There will be three levels of analysis conducted on an annual basis: FRC access and engagement; improvements in overall family well-being; and service specific "deep dives." Key deliverables will include data books, initiative-wide data and outcome dashboard, and an annual summary analysis of the relationship between FRC participation and school readiness.

The following items were discussed:

- Relationship between the scope of work and future dashboard reports.
- Identifying metrics to post to the website.

A motion to approve a personal service contract in the amount of \$354,300 to Applied Survey Research from March 2018 through March 2023 was made by Commissioner Deporto and seconded by Commissioner Merz.

The motion carried unanimously and was approved at 2:56 pm.

There was no public comment.

This item will be placed on the Consent Calendar at the next full Commission meeting.

V. Discussion and possible action to approve a RFQ for the Help Me Grow Early Care and Education Initiative.

Staff presented a RFQ for the Help Me Grow Early Care and Education Initiative. This initiative will be jointly funded by the Office of Early Care and Education (OECE), First 5 San Francisco, and the Department of Children Youth and Their Families (DCYF). The awarded entity will implement a system for early care and education that aligns with the National HMG framework.

This system will promote administration and tracking of developmental screens, educate and engage providers and families in utilizing screening results, ensures a coordinated response to identify concerns, and offer system navigation and family support for high-risk developmental concerns.

The following items were discussed:

- The percentage of children with special needs from other states that could be kindergarten ready.
- Selection of the goals and outcomes and what success rates for service linkage might be appropriate for the scope of the initiative.
- Ongoing accountability measures for the initiative and processes for assessing performance relative to the services outlined in the RFQ. It was noted that this would be particularly important to have in place given the two-year grant term.

A motion to approve a RFQ for the Help Me Grow Early Care and Education Initiative was made by Commissioner Malawa and seconded by Commissioner Deporto.

The motion carried unanimously and was approved at 3:28 pm.

There was no public comment.

VI. Discussion and possible action to approve a grant augmentation to APA Family Support Services – Visitacion Valley in an amount up to \$100,000 for 2017-18 to provide access to mental health services.

Staff presented the grant augmentation for APA Family Support Services – Visitacion Valley. This is an addback through the Department of Children Youth and Their Families (DCYF). The funds will cover building the mental health service capacity of the agency to serve Chinatown and Visitacion Valley.

The following was discussed:

- Possible include equity measures.
- Eligible items that could be billable to Medi-Cal.
- Possible additional performance measures.

A motion to approve the grant augmentation to APA Family Support Services – Visitacion Valley in an amount up to \$100,000 for 2017-18 to provide access to mental health services was made by Commissioner Deporto and seconded by Commissioner Malawa.

The motion carried unanimously and was approved at 3:33 pm.

This item will be placed on the consent calendar at the next full Commission meeting.

There was no public comment.

VII. Update

The following were updates for the joint Program/Fiscal Committee:

- Today, 2/28/18, was the public hearing.
- Tomorrow, 3/1/18, will be the Commissioner retreat.

There was no public comment.

VIII. ADJOURNMENT

Meeting was adjourned at 3:41 pm.