

I. ROLL CALL

Commissioner Giraudo called the meeting to order at 4:40 pm.P

Present: Suzanne Giraudo, Ingrid Mezquita, Lynn Merz, Mary Hansell, E'leva Hughes Gibson, and Zea Malawa,

Absent: Linda Asato, Sandra Fewer, and Maria Su

Agenda items were presented in the following order: I, II, IV, V, III, VI, VII, and VIII

II. GENERAL PUBLIC COMMENT

There was no public comment.

III. Discussion on Update of the Family Resource Center Initiative (Discussion Item)

[Commissioners provided with the following: presentation materials.

Staff presented the San Francisco Family Resource Center (FRC) Initiative: A Coordinated System of Family Strengths and Support Services.

- Staff highlighted key outcomes for Commissioners but also focused on next steps and emerging issues surrounding the continued success of the initiative.
- A major key for success will be an infrastructure support for ongoing FRC quality enhancement, evaluation and research, and partnership building.
- Discussed the need and strategies to adequately fund and sustain the current rate of growth and address emerging areas where expansion is needed.
- Important short-term priority is to secure current \$14 million baseline funding for next funding cycle of the initiative
- Commissioners requested talking points that they can use to engage and inform their professional networks about the FRC initiative.

IV. Discussion and possible action to Approve Personal Service Contract for up to \$75,000 through December 2019 with Vexxi Corporation for Upgrade and Deployment of Developmental Screening and Services Connection Data System.

(Action Item) [Commissioners provided with the following: Coversheet, Grant Summary, and Budget]

Staff presented the Vexxi Corporation Personal Service Contract for Upgrades and Deployment of a Developmental Screening Data System

- Vexxi Corporation has been assisting with planning and design of a Developmental Screening data collection system for testing by Help Me Grow SF Team.

- The test phase completed in summer/fall 2018 resulted in several areas for upgrade and enhancements before the system could “go live” to community partners. The contract under discussion would support these upgrades and enhancements.

There was no further discussion and a motion to approve Personal Service Contract for up to \$75,000 through December 2019 with Vexxi Corporation for Upgrade and Deployment of Developmental Screening and Services Connection Data System was made by Commissioner Malawa and seconded by Commissioner Merz.

The motion carried unanimously and was approved at 4:54 pm.

There was no public comment.

V. Approval of the Consent Calendar.

- a. Discussion and possible action to approve the December 5, 2018 meeting minutes.

There was no further discussion and a motion to approve the December 5, 2018 meeting minutes was made by Commissioner Malawa and seconded by Commissioner Hansell.

The motion carried unanimously and was approved at 5:45 pm.

There was no public comment

VI. Committee Reports

- a. Program Committee Report
No Committee Report
- b. Fiscal Committee Report
No Committee Report

VII. Commission Update

- Commissioner Mary Hansell farewell.
- Commission invitation to Uplifting Black Woman through Traditional Birthing at the Bayview Opera House.
- San Francisco Unified School District has appointed Deputy Superintendent, Erica Ford-Montel.
- Governor Newsom announced Dr. Nadine Burke Harris (Center on Youth Wellness) to serve as California’s first ever African American Surgeon General.

VIII. ED Report

- First 5 San Francisco Director was one of a few of First 5’s invited to meet with Governor Gavin Newsom’s new Cabinet focusing on early childhood.
- First 5 staff are meeting with the Sugary Tax Commission to discuss funding for food pantries at FRCs.

- Collaborating with the Human Services Agency, DCYF, and other county departments to develop a county-wide child abuse prevention plan, with strategies that includes the Family Resource Centers.

IX. Chairwoman's Report

None.

X. Adjournment

Meeting adjourned at 5:27 pm.