

I. Roll Call

Commissioner Merz called the meeting to order at 2:39 pm.

Present: Linda Asato, Lynn Merz, and Ingrid Mezquita
Maria Su arrived at 2:48pm

Absent: None

II. General Public Comment

There was no general public comment.

III. Discussion and possible action to approve the September 26, 2018 Fiscal Committee meeting minutes.

There was no further discussion and a motion to approve the September 26, 2018 minutes was made by Commissioner Asato and seconded by Commissioner Su.

The motion carried unanimously and was approved at 2:40 pm.

There was no public comment.

IV. Discussion and possible action to approve a grant in the amount of \$43,750 to Judy Li for the period of March 1, 2019 through December 31, 2019 for the Integration of Early Care and Education and Pediatric Care for Universal Developmental Screening Systems.

Staff presented this grant for the integration of early care and education (ECE) and pediatric primary care for universal developmental screening. Over the past few years, provider efforts have been implemented on a parallel track with the ECE and pediatric sections. However, both lacked a coordinated approach.

This grant is to support the Help Me Grow (HMG) initiative in the following five areas:

1. Identify best practice elements and inform the design of the HMG coordinated response system for replication in pediatric primary care and ECE.
2. Continue to pilot the North East Medical Services (NEMS)-HMG care coordination system for highest need families.
3. Support HMG leadership team to design and develop the care coordination function at HMG.
4. Support the HMG leadership team in a pilot with the Zuckerberg San Francisco General Hospital (ZSFGH) Pediatric Center.
5. Support the HMG leadership team with a pilot of an automated screening and parent engagement platform (Sparkler) in the City.

The following items were discussed:

6. The connection between this contract and work completed at pediatric sites through previous contract, namely those sites serving high portions of MediCAL children.

7. The project budget and connection to overall early intervention budget.

A motion to approve the grant in the amount of \$43,750 to Judy Li from March 1, 2019 through December 31, 2019 for the Integration of Early Care and Education and Pediatric Care for Universal Developmental Screening Systems was made by Commissioner Asato and seconded by Commissioner Su.

The motion carried unanimously and was approved at 3:09 pm.

There was no public comment.

V. Discussion and possible action to approve a grant in the amount of \$65,000 to Safe & Sound for the period of January 1, 2019 through December 31, 2019 for family support field building activities.

Staff presented the grant for family support field building activities. The Family Resource Center (FRC) Initiative began in 2009 and have been jointly funded by First 5, Department of Children, Youth and their Families (DCYF), and the Human Services Agency (HSA). There are currently 26 FRCs with a total of \$13.4 million in funding. However, the funds from First 5 and HSA may be decreasing in the upcoming years.

This grant will support Safe & Sound to convene the FRC service providers to create definitions, agreements and relationships that will build an identifiable FRC field.

There are four main activities for this grant:

- Get to know the FRC leaders and collect inputs.
- Convene the FRC leaders to define questions, reach agreements, and define field building activities.
- Prepare for meetings with FRC leaders.
- Draft a plan and assessment of commitment to a mutual agreements and collaborative activity by the FRC leaders.

The following were discussed:

- The budget on personnel and consultant costs.

A motion to approve the grant in the amount of \$65,000 to Safe & Sound from January 1, 2019 through December 31, 2019 for family support field building activities was made by Commissioner Su and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 3:34 pm.

There was no public comment.

VI. Discussion of the 2018-19 year-to-date financial report.

Staff provided an update on the 2018-19 year-to-date financials through February 21, 2019. The following highlights were provided:

- Prop 10 revenues of \$2.96 million have been received.
- Billings to the other departments have been delayed.
- First 5 is using \$6.2 million of its reserves to cover expenses already paid out.
- Grant revenues are slow to come in.
- Total expenditures are \$11.2 million which is 38% of the total budget.
- Grantee expenses are only at 36% of the amount budgeted.

There was no public comment.

VII. Discussion of the 2019-20 and 2020-21 draft budget.

Staff presented the 2019-20 and 2020-21 draft department two-year budget. The following highlights were provided:

- The total budget for 2019-20 is \$30.3 million which is about a \$1.2 million increase from the prior year.
- The budget for 2020-21 is only a placeholder.
- The Prop 10 revenues are slowly declining.
- Prop 10 grants include carryforward from 2018-19 since 2019-20 is the last year of the current funding cycle.
- Interest was projected at a higher rate of return for 2019-20.
- The department plans to use \$1.3 million of its sustainability funds to cover expenses.
- There was only a slight increase in work order due to the cost of doing business (CODB).
- There is a slight increase in expenses to cover re-location costs for the department.
- Approximately 94% of the budget is for programmatic work.

There was no public comment.

VIII. Update

The following were updates:

- Reminder that some of the commission seats are expiring.
- Next full Commission meeting is on March 6, 2019.
- There was a meeting in Sacramento on February 26, 2019 regarding the future of the IMPACT (Improve and Maximize Programs so All Children Thrive) grant funding.

There was no public comment.

IX. ADJOURNMENT

Meeting was adjourned at 4:24 pm.