

I. Roll Call

Commissioner Merz called the meeting to order at 2:38 pm.

Present: Linda Asato, Lynn Merz, Maria Su, and Ingrid Mezquita

Absent: None

Agenda item VII has been moved to item VI.

II. General Public Comment

There was no general public comment.

III. Discussion and possible action to approve the January 24, 2018 Fiscal Committee meeting minutes.**IV. Discussion and possible action to approve the February 28, 2018 Joint Program and Fiscal Committee meeting minutes.**

There was no further discussion and a motion to approve the January 24, 2018 and February 28, 2018 minutes was made by Commissioner Asato and seconded by Commissioner Su.

The motion carried unanimously and was approved at 2:39 pm.

There was no public comment.

V. Discussion and possible action to approve the following grant agreements and grant augmentations associated with the addbacks approved in the FY18-19 budget cycle:

- a. Grant augmentation up to \$200,000 per year to Mission Neighborhood Centers for the period July 1, 2018 – June 30, 2020 making the total grant augmentation up to \$400,000. Grant augmentation funds enhanced family resource center (FRC) activities in the Bayview Hunter's Point neighborhood using addback funding from the Office of Early Care and Education (OECE).
- b. Grant agreement of up to \$100,000 to APA Family Support Services for the period July 1, 2018 – June 30, 2019. Grant augmentation funds support mental health services and infrastructure development efforts using addback funding from the Department of Children, Youth and their Families (DCYF).
- c. Grant augmentation of up to \$75,000 to Portola Family Connections for the period July 1, 2018 – June 30, 2019. Grant augmentation funds enhanced FRC activities in the Portola neighborhood using addback funding from DCYF.
- d. Grant augmentation of up to \$50,000 to Gum Moon Residence Hall-Richmond FRC for the period July 1, 2018 – June 30, 2019. Grant augmentation funds enhanced FRC activities in the Richmond neighborhood using addback funding from OECE.

- e. Grant augmentation of up to \$250,000 per year to Safe & Sound for the period July 1, 2018 – June 30, 2020 making the total grant augmentation \$500,000. Grant augmentation funds enhances services for families exposed to violence using addback funding from the Department on the Status of Women (DOSW).

Staff presented the additional addbacks for five family resource centers approved during the City's budgeting process.

The following were discussed:

- Correct the wrong grant term dates for the Portola addback.
- How equity factors in during the addback process citywide.
- Request for Proposal process for addbacks.

A motion to approve the addbacks (referenced above) was made by Commissioner Su and seconded by Commissioner Asato.

The motion carried unanimously and was approved at 2:56 pm.

There was no public comment.

VI. Update on the 2017-18 audit process.

Staff provided an update on the 2017-18 audit. The following highlights were provided:

- The data in the new PeopleSoft financial system is incorrect.
- The data will be analyzed manually.
- Staff is working closely with the auditor and the Controller's Office to obtain a correct financial data set that includes actual interest, cash and fund balances.
- Tentatively the following are some data points for the year-end report.
 - Revenue is about \$23.5 million.
 - Deferred revenues will be approximately \$1.2 million.
 - Expenditures is about \$24.8 million.
- Only the budget versus actuals report by program will be provided in the supplemental documents. Staff will not have time to manually produce the balance sheet by program this year.
- The report will be submitted to the state on time.

There was no public comment.

VII. Discussion on how Commission committee structures could be adapted to facilitate policy and fiscal planning discussions for long-term sustainability of current initiatives.

Staff presented the following information:

- Recap of revenue and legislation issues at the state and local levels.
- Convenings that discussed possible future policy and fiscal impacts.
- Policy areas to focus on for the Commission are family support (mainly the Family Resource Centers), high quality child development that includes outcomes, and child health.
- Local revenue sources.
- The Governor's agenda surrounding early childhood development and pre-K.

- Help Me Grow and mental health consultation service connections.
- Meetings with the pediatric community.
- State conversation on child welfare.
- Possible transfer of the Quality Rating and Improvement System (QRIS) to the Office of Early Care and Education (OECE).
- Possible changes to the Commission committee structures.
- Roles of the Commission, commissioners, and staff.

There was no public comment.

VIII. Update

Commission elections will be conducted at the next full Commission meeting.

There was no public comment.

IX. ADJOURNMENT

Meeting was adjourned at 4:09 pm.