

## **I. ROLL CALL**

Commissioner Giraudo called the meeting to order at 4:47 pm.

**Present:** Suzanne Giraudo, Ingrid Mezquita, Supervisor Sandra Fewer, Mary Hansell, E'leva Hughes Gibson, Zea Malawa, and Maria Su (at 5:05pm)

**Absent:** Linda Asato, and Lynn Merz

Agenda items were presented in the following order: I, II, V, III, IV, VI, VII, and VIII

## **II. GENERAL PUBLIC COMMENT**

There was no public comment.

## **III. Discussion and possible action Nomination of Commission Officers** (Action Item)

[Commissioners provided with the following: Slat of Nomination Officer]

The commission conducted elections for officers. Nomination and Election of Commission Chair and Vice Chair:

- Suzanne Giraudo –Chair
- Zea Malawa –Vice Chair

There was no further discussion and a motion to accept nomination of chair and vice chair was made by Commissioner Su and seconded by Commissioner Hansell.

The motion carried unanimously and was approved at 5:14 pm.

There was no public comment.

Confirmation of Fiscal and Program Committee and Fiscal Committee Members:

### **Fiscal Committee:**

- Lynn Merz- Chair
- Maria Su
- Linda Asato

### **Program Committee:**

- Suzanne Giraudo- Chair
- Mary Hansell
- E'Leva Hughes Gibson
- Zea Malawa
- New HSA CFS Director

There was no further discussion and a motion to acknowledge the committees structure was made by Commissioner Su and seconded by Commissioner Fewer.

The motion carried unanimously and was approved at 5:16pm.

There was no public comment.

#### IV. Approval of the Consent Calendar.

- a. Discussion and possible action to approve the November 7, 2018 meeting minutes.

There was no further discussion and a motion to approve the November 7, 2018 meeting minutes was made by Commissioner Fewer and seconded by Commissioner Malawa.

The motion carried unanimously and was approved at 5:17 pm.

There was no public comment

#### V. Committee Reports

- a. Program Committee Report  
No Committee Report
- b. Fiscal Committee Report  
No Committee Report

#### VI. Commission Update

- Commissioner Mary Hansell announced her retirement in late February 2019.
- Community Doula panel and workshop will take place in Bayview on January 22, 2019 and commissioners and staff are welcome to attend.
- Preliminary discussion around regarding a possible March Commission Retreat.
- Commissioners remain interested in receiving and discussing in-depth evaluation finding on initiatives and outcomes.

#### VII. ED Report

- Ingrid has met with Supervisor Fewer, Supervisor Norman Yee, Mayor's Education liaison, Jennie Lam, and interim Director Denise Corvino regarding the Office of Early Care and Education and its partnership with First 5.
  - Search for new OECE Director Timeline:**
    - Mid-December Director of Early Care and Education Announcement
    - Mid-January Interview (Panelist: Mayor Office, Jennie Lam, Human Services Agency Director, Trent Rhorer, former OECE Director Barbara Carlson and Yohana Quiroz, CAC member)
    - Mayor appointment February/March
- Ingrid meeting with Director of Human Services Agency (HSA) Trent Rhorer to confer commission HSA vacant seat.
- On January 16<sup>th</sup>, 2019 Jim Casey Family Foundation will present a joint HOPE Award to Safe and Sound and First 5 San Francisco Commission. The

foundation will sponsor a team from San Francisco to Seattle for their annual gathering and award ceremony. Honorees will be made public after January 16<sup>th</sup> and First 5 will be allowed to post on social media. Supervisor Fewer will provide a proclamation on behalf of the San Francisco Board of Supervisors for this momentous occasion. First 5 communication staff is collaborating with the foundation to publicize this national award.

### **VIII. Chairwoman's Report**

None presented.

### **IX. Adjournment**

Meeting adjourned at 5:27 pm.