MEETING AGENDA
SAN FRANCISCO CHILDREN AND FAMILIES COMMISSION

DATE: Wednesday, March 4, 2020
TIME: 4:30pm – 6:30pm
PLACE: 1390 Market Street, Ste.1125

1. Call to order
2. Roll call
3. General public comment
4. Approval of the Consent Calendar

The Fiscal Committee of the Commission considers the Consent Calendar items on this agenda at its regular meeting on the third Wednesday of each month. The Fiscal Committee Consent Calendar consists of two sections. The first section is for items that will be considered for approval. There will be no separate discussion of these items unless a member of the Fiscal Committee so requests. The second section consists of items that will be for discussion and approval.

Consent Calendar items that have been recommended for approval by the Fiscal Committee will be acted upon by a single roll call vote of the Commission. There will be no separate discussion of these items unless a member of the Commission so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

   a. Discussion and possible action to approve the December 4, 2019 meeting minutes (Action Item) [Commissioners provided with the following: minutes]
   b. Discussion and possible action to approve a contract of up to $100,000 with Clarity Social Research Group to complete a regional process evaluation on Practice-Based Coaching between March 01, 2020, and March 30, 2021. (Action Item) [Commissioners provided with the following: coversheet, contract summary, budget]
   c. Authorization to enter into contract with named agencies up to the amounts listed below and contingent upon availability of funds for fy20-21 and fy21-22 in order to implement the core essential services of the initiative and mini-grant programs. (Action Item) [Commissioners provided with the following information: embedded table below, Coversheet, grant summary]

<table>
<thead>
<tr>
<th>Agency</th>
<th>Program</th>
<th>Base FRC 2020-21</th>
<th>Base FRC 2021-22</th>
<th>Contingencies 2 Yr EXTENSION</th>
<th>2 Year Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gum Moon Residence Hall</td>
<td>Chinatown &amp; Area</td>
<td>293,488</td>
<td>293,488</td>
<td>68,177</td>
<td>655,153</td>
</tr>
<tr>
<td>Wu Yee Children's Services</td>
<td>Chinatown &amp; Area</td>
<td>323,306</td>
<td>323,306</td>
<td>51,751</td>
<td>698,363</td>
</tr>
<tr>
<td>Agency</td>
<td>Location</td>
<td>FY 20-21 Budget</td>
<td>FY 21-22 Budget</td>
<td>Contingencies Budget</td>
<td>Total Budget</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>----------------------</td>
<td>------------------</td>
<td>------------------</td>
<td>----------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>APA Family Support Services</td>
<td>Chinatown &amp; Area</td>
<td>578,852</td>
<td>578,852</td>
<td>73,664</td>
<td>1,231,368</td>
</tr>
<tr>
<td>Gum Moon Residence Hall</td>
<td>Richmond</td>
<td>290,963</td>
<td>290,963</td>
<td>54,624</td>
<td>636,550</td>
</tr>
<tr>
<td>South of Market Child Care</td>
<td>South of Market</td>
<td>465,069</td>
<td>465,069</td>
<td>54,172</td>
<td>984,310</td>
</tr>
<tr>
<td>Glide Foundation</td>
<td>Tenderloin</td>
<td>381,558</td>
<td>381,558</td>
<td>54,331</td>
<td>817,447</td>
</tr>
<tr>
<td>Good Samaritan FRC</td>
<td>Mission</td>
<td>462,038</td>
<td>462,038</td>
<td>84,578</td>
<td>1,008,654</td>
</tr>
<tr>
<td>Instituto Familiar de la Raza</td>
<td>Mission</td>
<td>825,278</td>
<td>825,278</td>
<td>104,086</td>
<td>1,754,642</td>
</tr>
<tr>
<td>Urban Services YMCA</td>
<td>Potrero Hill</td>
<td>578,852</td>
<td>578,852</td>
<td>66,677</td>
<td>1,224,381</td>
</tr>
<tr>
<td>Urban Services YMCA</td>
<td>Western Addition</td>
<td>578,852</td>
<td>578,852</td>
<td>66,677</td>
<td>1,224,381</td>
</tr>
<tr>
<td>Urban Services YMCA</td>
<td>OMI</td>
<td>751,205</td>
<td>751,205</td>
<td>83,595</td>
<td>1,586,005</td>
</tr>
<tr>
<td>Portola Family Connections</td>
<td>Excelsior</td>
<td>491,759</td>
<td>491,759</td>
<td>61,379</td>
<td>1,044,897</td>
</tr>
<tr>
<td>Portola Family Connections</td>
<td>Portola</td>
<td>575,464</td>
<td>575,464</td>
<td>62,518</td>
<td>1,213,446</td>
</tr>
<tr>
<td>APA Family Support Services</td>
<td>Visitacion Valley</td>
<td>877,493</td>
<td>877,493</td>
<td>107,538</td>
<td>1,862,524</td>
</tr>
<tr>
<td>Bayview YMCA</td>
<td>Bayview Hunter's Point</td>
<td>919,707</td>
<td>919,707</td>
<td>97,623</td>
<td>1,937,037</td>
</tr>
<tr>
<td>Edgewood Center</td>
<td>Bayview Hunter's Point</td>
<td>603,569</td>
<td>603,569</td>
<td>66,595</td>
<td>1,273,733</td>
</tr>
<tr>
<td>Safe &amp; Sound</td>
<td>Sunset Beacon</td>
<td>351,330</td>
<td>351,330</td>
<td>67,397</td>
<td>770,057</td>
</tr>
<tr>
<td>Mission Neighborhood Centers</td>
<td>Bayview Hunter's Point</td>
<td>500,000</td>
<td>500,000</td>
<td>43,051</td>
<td>1,043,051</td>
</tr>
<tr>
<td>Our Family Coalition</td>
<td>Population LGBTQ</td>
<td>340,048</td>
<td>340,048</td>
<td>44,717</td>
<td>724,813</td>
</tr>
<tr>
<td>APA Family Support Services</td>
<td>Population Immigrant Families</td>
<td>625,143</td>
<td>625,143</td>
<td>94,239</td>
<td>1,344,525</td>
</tr>
<tr>
<td>Instituto Familiar de la Raza</td>
<td>Population Immigrant Families</td>
<td>527,937</td>
<td>527,937</td>
<td>64,768</td>
<td>1,120,642</td>
</tr>
<tr>
<td>Compass Community Services</td>
<td>Population Homeless/Underhoused</td>
<td>349,579</td>
<td>349,579</td>
<td>45,438</td>
<td>744,596</td>
</tr>
<tr>
<td>Homeless Prenatal Program</td>
<td>Population Homeless/Underhoused</td>
<td>577,179</td>
<td>577,179</td>
<td>66,822</td>
<td>1,221,180</td>
</tr>
<tr>
<td>Felton Institute</td>
<td>Population Teen Parents</td>
<td>348,634</td>
<td>348,634</td>
<td>47,960</td>
<td>745,228</td>
</tr>
<tr>
<td>Safe &amp; Sound</td>
<td>Population Exposed to Violence</td>
<td>743,622</td>
<td>743,622</td>
<td>76,445</td>
<td>1,563,769</td>
</tr>
<tr>
<td>Support for Families</td>
<td>Population Children with Special Needs</td>
<td>460,841</td>
<td>460,841</td>
<td>53,851</td>
<td>975,533</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>13,821,806</strong></td>
<td><strong>13,821,806</strong></td>
<td><strong>1,762,673</strong></td>
<td><strong>29,406,285</strong></td>
<td></td>
</tr>
</tbody>
</table>

* Note: Contingencies include the following anticipated projections over and above the base grant: Cost of Doing Business; Early Literacy, Parent Action, and Facilities mini-grant programs; and Minimum Compensation Ordinance.

d. Authorization to enter into contract with named agencies up to the amounts listed below for fy20-21 and fy21-22, should these funds be re-allocated and available for named project by partner city departments for the fiscal year. (Action Item) [Commissioners provided with embedded table below]
5. Presentation of the 2020-21 and 2021-22 two-year budget of First 5 San Francisco (Discussion Item) [Commissioners provided with the following: coversheet and budget]

6. Discussion and possible action to approve all rows of the 2020-21 and 2021-22 budget except for row 29 (DCYF IT Helpdesk Support), row 64 (DPH Parent Training Institute), row 76 (DPH Health Screening), row 79 (DPH Mental Health Consultation) (Action Item) [Commissioners provided with the following: coversheet and budget]

7. Discussion and possible action to approve row 29 (DCYF IT Helpdesk Support) of the 2020-21 and 2021-22 budget (Action Item) [Commissioners provided with the following: coversheet and budget]

8. Discussion and possible action to approve all row 64 (DPH Parent Training Institute), row 76 (DPH Health Screening), row 79 (DPH Mental Health Consultation) of the 2020-21 and 2021-22 budget (Action Item) [Commissioners provided with the following: coversheet and budget]

9. Discussion and possible action to approve the Conflict of Interest Policy and the Conflict of Interest Monitoring Process (Action Item) [Commissioners provided with the following: coversheet, revised COI policy, and COI monitoring process]

10. Discussion and possible action to approve the Commission Attendance Policy (Action Item) [Commissioners provided with the following: coversheet and draft policy]

11. Discussion and possible action to approve the Commission Approval Limits and Consent Calendar Policy (Action Item) [Commissions provided with the following: coversheet and revised policy]

12. Discussion and possible action for staff to enter into negotiations with Support for Families on a Commission approved extension plan for the Help Me Grow Early Care and Education contract (Action Item) [Commissions provided with the following: coversheet]

13. First 5 San Francisco and Office of Early Care and Education Alignment Planning Update (Discussion Item) [Commissions provided with the following: none]

14. Committee Reports
First 5 San Francisco
Commission Agenda

a. Program Committee Report
b. Fiscal Committee Report

15. Commissioner Updates
16. Interim Executive Director Update
17. Chairwoman’s Report
18. Adjourn

For questions about the meeting please contact Kahala Drain. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact: Sunshine Ordinance Task Force Administrator

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Office); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City’s website at www.sfgov.org. Copies of explanatory documents are available to the public online at http://www.sfbos.org/sunshine or, upon request to the Commission Secretary, at the above address or phone number.

LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon request. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Clerk Kahala Drain at 510-934-4849, or kahala.drain@first5sf.org at least 48 hours in advance of the hearing. Late requests will be honored if possible.

DISABILITY ACCESS

First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary [Kahala Drain] (628) 652-7000, or kahala.drain@first5sf.org Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: sfgov.org/ethics.

如對會議有任何疑問，請致電Kahala Drain查詢。當會議進行時，嚴禁使用手機及任何發聲電子裝置。會議主席可以命令任何使用手機或其他發出聲音裝置的人等離開會議場所。

了解你在陽光政策下的權益
The duty of the Government is to serve the public, and to be open about its decisions. Commissions, juntas, councils, and other agencies of the City and County exist to conduct business of the people. This ordinance ensures that deliberations are conducted in the public eye, and that the operations of the city are open for review by the public. If you need to know your rights under the Sunshine Ordinance (San Francisco Administrative Code Chapter 67) or wish to report a violation of the ordinance, please contact:

Sunshine Ordinance Task Force Administrator
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Telephone number: 415-554-7724; Facsimile number: 415-554-5163
Email: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Sunshine Ordinance Task Force Secretary, the San Francisco Public Library, and on the City’s website www.sfgov.org. Copies of explanatory documents are available online at http://www.sfbos.org/sunshine; or, by contacting the Commission Secretary at the address or telephone number above.

LANGUAGE SERVICES

According to the Language Services Ordinance (San Francisco Administrative Code 91), Chinese, Spanish, and Filipino interpreters and translators are available upon request. Please make your requests at least 48 hours before the meeting to ensure availability.

ACCESS TO IDIOMAS

The duty of the Government is to serve the public, and to be open about its decisions. Commissions, juntas, councils, and other agencies of the City and County exist to conduct business of the people. This ordinance ensures that deliberations are conducted in the public eye, and that the operations of the city are open for review by the public. If you need to know your rights under the Sunshine Ordinance (chapter 67 of the San Francisco Administrative Code) or wish to report a violation of the ordinance, please contact:

Sunshine Ordinance Task Force Administrator
City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Telephone number: 415-554-7724; Facsimile number: 415-554-5163
Email: SOTF@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Sunshine Ordinance Task Force Secretary, the San Francisco Public Library, and on the City’s website www.sfgov.org. Copies of explanatory documents are available online at http://www.sfbos.org/sunshine; or, by contacting the Commission Secretary at the address or telephone number above.
De acuerdo con la Ordenanza de Acceso a Idiomas “Language Access Ordinance” (Capítulo 91 del Código Administrativo de San Francisco “Chapter 91 of the San Francisco Administrative Code”) intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión Kahala Drain al Kahala Drain, Kahala.drain@first5sf.org, por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

ACCESO DE DISCAPACITADOS

First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary Kahala Drain (415) 934-4849, or Kahala Drain Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

ORDENANZA DE CABILDEO

Individuos y entidades que influencian o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de cabildeo. Para más información acerca de la Ordenanza de Cabildo, por favor contactar la Comisión de Ética: 25 de la avenida Van Ness, Suite 220, San Francisco, CA 94102, 415-252-3100, FAX 415-252-3112, sitio web: sfgov.org/ethics.

Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag sa Kahala Drain. Ang pagtunog at paggamit ng mga cell phone, mga pager at kagamitang may tunog ay ipinagbabawal sa pulong. Paalala po na maaring palabasin ng Tagapulang ang sinumang may-ari o responsable na ingay o tunog na lumilikha ng tuning o ingay.

ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE

Tungkulin ng Pamahalaan na paglinkuran ang publiko, maabot ito sa patas at medaling maunawaan na paraan. Ang mga komisyong, board, kapulungan at iba pang mga ahensya ng Lungsod at County ay mananatili upang maglingkod sa mamamayan. Tinitiyak ng ordinansa na ang desisyon o pagpapasa ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napakaisahan ay bukas sa pagsusuri ng publiko. Para sa impormasyon ulos sa inyong karapatan sa ilalim ng Sunshine Ordinance, (Kapitulo 67 sa San Francisco Administrative Code) o para mag report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force.

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
415-554-7724 (Opisina); 415-554-7854 (Fax)
E-mail: SOTF@sfgov.org

Ang mga kopya ng Sunshine Ordinance ay makukuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa www.sfgov.org. Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makukuha online sa http://www.sfbos.org/sunshine o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.

PAG-ACCESS SA WIKA


ACCESS PARA SA MAY KAPANSANAN

First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary Kahala Drain (415) 934-4849, or kahala@first5sf.org Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

LOBBYIST ORDINANCE