



Lynn Merz, Commission Chair  
 Zea Malawa, Commission Vice Chair  
 Theresa Zighera, Interim Executive Director

COMMISSIONERS:  
 Aline Armstrong  
 Linda Asato  
 E'leva Hughes Gibson  
 Joan Miller  
 Maria Su

**MEETING AGENDA  
 SAN FRANCISCO CHILDREN AND FAMILIES COMMISSION**

**DATE:** Wednesday, March 4, 2020  
**TIME:** 4:30pm – 6:30pm  
**PLACE:** 1390 Market Street, Ste.1125

1. Call to order
2. Roll call
3. General public comment
4. Approval of the Consent Calendar

The Fiscal Committee of the Commission considers the Consent Calendar items on this agenda at its regular meeting on the third Wednesday of each month. The Fiscal Committee Consent Calendar consists of two sections. The first section is for items that will be considered for approval. There will be no separate discussion of these items unless a member of the Fiscal Committee so requests. The second section consists of items that will be for discussion and approval.

Consent Calendar items that have been recommended for approval by the Fiscal Committee will be acted upon by a single roll call vote of the Commission. There will be no separate discussion of these items unless a member of the Commission so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

- a. Discussion and possible action to approve the December 4, 2019 meeting minutes (Action Item) [Commissioners provided with the following: minutes]
- b. Discussion and possible action to approve a contract of up to \$100,000 with Clarity Social Research Group to complete a regional process evaluation on Practice-Based Coaching between March 01, 2020, and March 30, 2021. (Action Item) [Commissioners provided with the following: coversheet, contract summary, budget]
- c. Authorization to enter into contract with named agencies up to the amounts listed below and contingent upon availability of funds for fy20-21 and fy21-22 in order to implement the core essential services of the initiative and mini-grant programs. (Action Item) [Commissioners provided with the following information: embedded table below, Coversheet, grant summary]

Agency	Program	Base FRC 2020-21	Base FRC 2021-22	Contingencies 2 Yr Extension	2 Year Total
Gum Moon Residence Hall	Chinatown & Area	293,488	293,488	68,177	655,153
Wu Yee Children's Services	Chinatown & Area	323,306	323,306	51,751	698,363

APA Family Support Services	Chinatown & Area	578,852	578,852	73,664	1,231,368
Gum Moon Residence Hall	Richmond	290,963	290,963	54,624	636,550
South of Market Child Care	South of Market	465,069	465,069	54,172	984,310
Glide Foundation	Tenderloin	381,558	381,558	54,331	817,447
Good Samaritan FRC	Mission	462,038	462,038	84,578	1,008,654
Instituto Familiar de la Raza	Mission	825,278	825,278	104,086	1,754,642
Urban Services YMCA	Potrero Hill	578,852	578,852	66,677	1,224,381
Urban Services YMCA	Western Addition	578,852	578,852	66,677	1,224,381
Urban Services YMCA	OMI	751,205	751,205	83,595	1,586,005
Portola Family Connections	Excelsior	491,759	491,759	61,379	1,044,897
Portola Family Connections	Portola	575,464	575,464	62,518	1,213,446
APA Family Support Services	Visitacion Valley	877,493	877,493	107,538	1,862,524
Bayview YMCA	Bayview Hunter's Point	919,707	919,707	97,623	1,937,037
Edgewood Center	Bayview Hunter's Point	603,569	603,569	66,595	1,273,733
Safe & Sound	Sunset Beacon	351,330	351,330	67,397	770,057
Mission Neighborhood Centers	Bayview Hunter's Point	500,000	500,000	43,051	1,043,051
Our Family Coalition	Population LGBTQ	340,048	340,048	44,717	724,813
APA Family Support Services	Population Immigrant Families	625,143	625,143	94,239	1,344,525
Instituto Familiar de la Raza	Population Immigrant Families	527,937	527,937	64,768	1,120,642
Compass Community Services	Population Homeless/Underhoused	349,579	349,579	45,438	744,596
Homeless Prenatal Program	Population Homeless/Underhoused	577,179	577,179	66,822	1,221,180
Felton Institue	Population Teen Parents	348,634	348,634	47,960	745,228
Safe & Sound	Population Exposed to Violence	743,662	743,662	76,445	1,563,769
Support for Families	Population Children with Special Needs	460,841	460,841	53,851	975,533
		<b>13,821,806</b>	<b>13,821,806</b>	<b>1,762,673</b>	<b>29,406,285</b>

\* Note: Contingencies include the following anticipated projections over and above the base grant: Cost of Doing Business; Early Literacy, Parent Action, and Facilities mini-grant programs; and Minimum Compensation Ordinance.

- d. Authorization to enter into contract with named agencies up to the amounts listed below for fy20-21 and fy21-22, should these funds be re-allocated and available for named project by partner city departments for the fiscal year. (Action Item) [Commissioners provided with embedded table below]

<b>Agency</b>	<b>Project</b>	<b>Adbks/PassT Contingencies 2 Year Total</b>
APA Family Support Services	Safecare Homevisiting	101,326
Gum Moon Residence Hall	Enhanced Parent Wellness	100,000
Instituto Familiar de la Raza	Bernal/Aleman Housing	123,600
APA Family Support Services	Mental Health (Vis Valley/Chinatown)	200,000
Safe & Sound	Case Management Sunset	412,000
Mission Neighborhood Centers	Family Support Spanish Speakers in BVHP	400,000
APA Family Support Services	Stressline	165,706
Instituto Familiar de la Raza	Excelsior Service Site	154,500
Safe & Sound	Domestic Violence Support	500,000
		<b>2,157,132</b>

5. Presentation of the 2020-21 and 2021-22 two-year budget of First 5 San Francisco (Discussion Item) [Commissioners provided with the following: coversheet and budget]
6. Discussion and possible action to approve all rows of the 2020-21 and 2021-22 budget except for row 29 (DCYF IT Helpdesk Support), row 64 (DPH Parent Training Institute), row 76 (DPH Health Screening), row 79 (DPH Mental Health Consultation) (Action Item) [Commissioners provided with the following: coversheet and budget]
7. Discussion and possible action to approve row 29 (DCYF IT Helpdesk Support) of the 2020-21 and 2021-22 budget (Action Item) [Commissioners provided with the following: coversheet and budget]
8. Discussion and possible action to approve all row 64 (DPH Parent Training Institute), row 76 (DPH Health Screening), row 79 (DPH Mental Health Consultation) of the 2020-21 and 2021-22 budget (Action Item) [Commissioners provided with the following: coversheet and budget]
9. Discussion and possible action to approve the Conflict of Interest Policy and the Conflict of Interest Monitoring Process (Action Item) [Commissioners provided with the following: coversheet, revised COI policy, and COI monitoring process]
10. Discussion and possible action to approve the Commission Attendance Policy (Action Item) [Commissioners provided with the following: coversheet and draft policy]
11. Discussion and possible action to approve the Commission Approval Limits and Consent Calendar Policy (Action Item) [Commissions provided with the following: coversheet and revised policy]
12. Discussion and possible action for staff to enter into negotiations with Support for Families on a Commission approved extension plan for the Help Me Grow Early Care and Education contract (Action Item) [Commissions provided with the following: coversheet]
13. First 5 San Francisco and Office of Early Care and Education Alignment Planning Update (Discussion Item) [Commissions provided with the following: none]

#### 14. Committee Reports

- a. Program Committee Report
- b. Fiscal Committee Report

## 15. Commissioner Updates

## 16. Interim Executive Director Update

## 17. Chairwoman's Report

## 18. Adjourn

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For questions about the meeting please contact Kahala Drain. The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapters 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, please contact: Sunshine Ordinance Task Force Administrator

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

415-554-7724 (Office); 415-554-7854 (Fax)

E-mail: [SOTF@sfgov.org](mailto:SOTF@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org). Copies of explanatory documents are available to the public online at <http://www.sfbos.org/sunshine> or, upon request to the Commission Secretary, at the above address or phone number.

### LANGUAGE ACCESS

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Clerk Kahala Drain at 510-934-4849, or [kahala.drain@first5sf.org](mailto:kahala.drain@first5sf.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

### DISABILITY ACCESS

First 5 San Francisco, Children and Families Commission hearings are held in 1390 Market Street, Ste. 318, San Francisco. Fox Plaza building is accessible to persons using wheelchairs and other assistive mobility devices. Ramps are available at the Polk and Market Street entrances.

Assistive listening devices, real time captioning, American Sign Language interpreters, readers, large print agendas or other accommodations are available upon request. Please make your requests for accommodations to the Commission Secretary [Kahala Drain] (628) 652-7000, or [kahala.drain@first5sf.org](mailto:kahala.drain@first5sf.org) Requesting accommodations at least 72 hours prior to the meeting will help to ensure availability.

### LOBBYIST ORDINANCE

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: [sfgov.org/ethics](http://sfgov.org/ethics).

如對會議有任何疑問，請致電Kahala Drain 查詢。當會議進行時，嚴禁使用手機及任何發聲電子裝置。會議主席可以命令任何使用手機或其他發出聲音裝置的人等離開會議場所。

了解你在陽光政策下的權益

政府的職責是為公眾服務，並在具透明度的情況下作出決策。市及縣政府的委員會，市參事會，議會和其他機構的存在是為處理民眾的事務。本政策保證一切政務討論都在民眾面前進行，而市政府的運作也公開讓民眾審查。如果你需要知道你在陽光政策 (San Francisco Administrative Code Chapter 67) 下擁有的權利，或是需要舉報違反本條例的情況，請聯絡：

陽光政策 專責小組行政官

地址：City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

電話號碼:415-554-7724 ; 傳真號碼415- 554-5163

電子郵箱: SOTF@sfgov.org

陽光政策的文件可以通過陽光政策專責小組秘書、三藩市公共圖書館、以及市政府網頁www.sfgov.org等途徑索取。民眾也可以到網頁http://www.sfbos.org/sunshine閱覽有關的解釋文件，或根據以上提供的地址和電話向委員會秘書索取。

語言服務

根據語言服務條例(三藩市行政法典第91章)，中文、西班牙語和/或菲律賓語（泰加洛語）傳譯人員在收到要求後將會提供傳譯服務。翻譯版本的會議記錄可在委員會通過後透過要求而提供。其他語言協助在可能的情況下也將可提供。上述的要求，請於會議前最少48小時致電Kahala Drain 電郵至 Kahala Drain 向委員會秘書Kahala Drain 提出。逾期提出的請求，若可能的話，亦會被考慮接納。

殘障通路

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遊說者法令

依據「三藩市遊說者法令」 (SF Campaign & Governmental Conduct Code 2.100) 能影響或欲影響本地立法或行政的人士或團體可能需要註冊，並報告其遊說行為。如需更多有關遊說者法令的資訊，請聯絡位於 Van Ness 街25號 220室的三藩市道德委員會，電話號碼:415- 252-3100，傳真號碼 415-252-3112，網址: sfgov.org/ethics。

Para preguntas acerca de la reunión, por favor contactar el Kahala Drain. El timbrado de y el uso de teléfonos celulares, localizadores de personas, y artículos electrónicos que producen sonidos similares, están prohibidos en esta reunión. Por favor tome en cuenta que el Presidente podría ordenar el retiro de la sala de la reunión a cualquier persona(s) responsable del timbrado o el uso de un teléfono celular, localizador de personas, u otros artículos electrónicos que producen sonidos similares.

CONOZCA SUS DERECHOS BAJO LA ORDENANZA SUNSHINE

El deber del Gobierno es servir al público, alcanzando sus decisiones a completa vista del público. Comisiones, juntas, concilios, y otras agencias de la Ciudad y Condado, existen para conducir negocios de la gente. Esta ordenanza asegura que las deliberaciones se lleven a cabo ante la gente y que las operaciones de la ciudad estén abiertas para revisión de la gente. Para obtener información sobre sus derechos bajo la Ordenanza Sunshine (capítulo 67 del Código Administrativo de San Francisco) o para reportar una violación de la ordenanza, por favor póngase en contacto con:

Administrador del Grupo de Trabajo de la Ordenanza Sunshine (Sunshine Ordinance Task Force Administrator)

City Hall – Room 244 1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102-4683

415-554-7724 (Oficina); 415-554-5163 (Fax);

Correo electrónico: SOTF@sfgov.org

Copias de la Ordenanza Sunshine pueden ser obtenidas del Secretario del grupo de Trabajo de la Ordenanza Sunshine, la Biblioteca Pública de San Francisco y en la página web del internet de la ciudad en www.sfgov.org. Copias de documentos explicativos están disponibles al público por Internet en http://www.sfbos.org/sunshine; o, pidiéndolas al Secretario de la Comisión en la dirección o número telefónico mencionados arriba.

ACCESO A IDIOMAS

De acuerdo con la Ordenanza de Acceso a Idiomas "Language Access Ordinance" (Capítulo 91 del Código Administrativo de San Francisco "Chapter 91 of the San Francisco Administrative Code") intérpretes de chino, español y/o filipino (tagalo) estarán disponibles de ser requeridos. Las minutas podrán ser traducidas, de ser requeridas, luego de ser aprobadas por la Comisión. La asistencia en idiomas adicionales se tomará en cuenta siempre que sea posible. Para solicitar asistencia con estos servicios favor comunicarse con el Secretario de la Comisión Kahala Drain al Kahala Drain, Kahala.drain@first5sf.org por lo menos 48 horas antes de la reunión. Las solicitudes tardías serán consideradas de ser posible.

#### ACCESO DE DISCAPACITADOS

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#### ORDENANZA DE CABILDEO

Individuos y entidades que influncian o intentan influenciar legislación local o acciones administrativas podrían ser requeridos por la Ordenanza de Cabildeo de San Francisco (SF Campaign & Governmental Conduct Code 2.100) a registrarse y a reportar actividades de cabildeo. Para más información acerca de la Ordenanza de Cabildeo, por favor contactar la Comisión de Ética: 25 de la avenida Van Ness, Suite 220, San Francisco, CA 94102, 415-252-3100, FAX 415-252-3112, sitio web: sfgov.org/ethics.

Kung mayroon kayong mga tanong tungkol sa miting, mangyaring tumawag lang sa Kahala Drain . Ang pagtunog at paggammit ng mga cell phone, mga pager at kagamitang may tunog ay ipinagbabawal sa pulong. Paalala po na maaring palabasin ng Tagapangulo ang sinumang may-ari o responsable sa ingay o tunog na mula sa cell-phone, pager o iba pang gamit na lumilikha ng tunog o ingay.

#### ALAMIN ANG INYONG MGA KARAPATAN SA ILALIM NG SUNSHINE ORDINANCE

Tungkulin ng Pamahalaan na paglinkuran ang publiko, maabot ito sa patas at medaling maunawaan na paraan. Ang mga komisyon, board, kapulungan at iba pang mga ahensya ng Lungsod at County ay mananatili upang maglingkod sa pamayanan. Tinutiyak ng ordinansa na ang desisyon o pagpapasya ay ginagawa kasama ng mamamayan at ang mga gawaing panglungsod na napagkaisahan ay bukas sa pagsusuri ng publiko. Para sa impormasyon ukol sa inyong karapatan sa ilalim ng Sunshine Ordinance ( Kapitulo 67 sa San Francisco Administrative Code) o para mag report sa paglabag sa ordinansa, mangyaring tumawag sa Administrador ng Sunshine Ordinance Task Force .

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San Francisco, CA 94102-4683

415-554-7724 (Opisina); 415-554-7854 (Fax)

E-mail: SOTF@sfgov.org

Ang mga kopya ng Sunshine Ordinance ay makukuha sa Clerk ng Sunshine Task Force, sa pampublikong aklatan ng San Francisco at sa website ng Lungsod sa www.sfgov.org. Mga kopya at mga dokumentong na nagpapaliwanag sa Ordinance ay makukuha online sa <http://www.sfbos.org/sunshine> o sa kahilingan sa Commission Secretary, sa address sa itaas o sa numero ng telepono.

#### PAG-ACCESS SA WIKA

Ayon sa Language Access Ordinance (Chapter 91 ng San Francisco Administrative Code), maaaring mag-request ng mga tagapagsalin sa wikang Tsino, Espanyol, at/o Filipino (Tagalog). Kapag hiniling, ang mga kaganapan ng miting ay maaring isalin sa ibang wika matapos ito ay aprobahan ng komisyon. Maari din magkaroon ng tulong sa ibang wika. Sa mga ganitong uri ng kahilingan, mangyaring tumawag sa Clerk ng Commission Kahala Drain sa Kahala Drain o Kahala Drain sa hindi bababa sa 48 oras bago mag miting. Kung maari, ang mga late na hiling ay posibleng pagbibigyan.

#### ACCESS PARA SA MAY KAPANSANAN

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#### LOBBYIST ORDINANCE

Ayon sa San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100], ang mga indibidwal o mga entity na nag iimpluensiya o sumusubok na mag impluensiya sa mga lokal na pambatasan o administrative na aksyon ay maaring kailangan mag register o mag report ng aktibidad ng lobbying. Para sa karagdagan na impormasyon tungkol sa Lobbyist Ordinance, mangyaring tumawag sa San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, (415) 252-3100, FAX (415) 252-3112, website: [sfgov.org/ethics](http://sfgov.org/ethics).